

Board of Supervisors

MINUTES

June 28, 2022

IN-PERSON MEETING - VIRTUAL OPTION AVAILABLE

Supervisors Present: Jim Hopkins, Tony Matzura, Raymond Kade and Bill Ryker.

Also present: Jason Wager (Township Manager), Colleen Pursell (Secretary / Treasurer), Michael McDonald (Chief of Police) (virtual) and Scott MacNair, Esq. (Township Solicitor).

Mr. Hopkins called the meeting to order at 7:34 p.m. and opened with the Pledge of Allegiance. He announced that an executive session was held prior to the meeting to discuss police collective bargaining, personnel, and real estate matters.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment was given.

FINANCIAL REPORT

The consensus of the Board was to accept the report as presented.

Fund Balances as of May 31, 2022

General Fund	\$ 1,668,686	COVID Relief Fund	\$233,826
Open Space Fund	\$ 1,057,388	Liquid Fuels Fund	\$572,387
Escrow Fund	\$ 482,822	Street Light Fund	\$7,633
Capital Reserve Fund	\$ 413,970	Act 537 Escrow Fund	\$85,729

PAYMENT OF BILLS

(May 17, 2022 – June 20, 2022)

General Fund	\$416,735.67	Open Space Fund	N/A
Capital Reserve Fund	\$848.55	Liquid Fuels Fund	\$87,205.11
Escrows	\$2,807.30	Street Light Fund	\$533.61

Motion by Mr. Ryker, seconded by Mr. Matzura and unanimously carried approving payment of bills from May 17, 2022 – June 20, 2022.

APPROVAL OF MINUTES

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried approving the May 10, 2022, and May 24, 2022, minutes, as presented.

BUSINESS ITEMS

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried, amending the agenda, adding the acceptance of the Secretary / Treasurer resignation.

Letter of Resignation – Mr. Wager read the letter of resignation presented by Ms. Pursell. The Board expressed the professionalism and energy she brought to the position and wished her well in her next

endeavor. Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried, with regret, accepting the resignation of Secretary / Treasurer Colleen M. Pursell effective July 15, 2022.

Ms. Pursell thanked the Board for giving her the opportunity to work in Springfield Township.

Acceptance of 2021 Financial Audit – Motion by Mr. Ryker, seconded by Mr. Kade and unanimously carried, accepting the 2021 Financial Audit as presented by Hutchinson, Gillahan & Freeh, P.C.

Bond Counsel Appointment – Motion by Mr. Kade, seconded by Mr. Matzura and unanimously carried, appointing Taylor English Duma LLP as the Township’s Bond Counsel in connection with the upcoming 2022 note issue for the Open Space Bond, in the amount of \$6,400 and further, authorize the Township Manager to sign the Engagement Agreement dated June 15, 2022.

Authorization of Escrow Release #3 – Traditions of America – Motion by Mr. Matzura, seconded by Mr. Ryker and unanimously carried authorizing the reduction of the bond issued by Arch Insurance Company (known as Escrow Release # 3) in the amount of \$12,798.00 for the Traditions of America – Locust Valley Subdivision for improvements completed and verified by Wynn Associates memo dated June 20, 2022 and further, authorize the Township Manager to sign the reduction letter.

CBBC Covered Bridge Ride Authorization - Motion by Mr. Ryker, seconded by Mr. Kade and unanimously carried authorizing the 41st Annual Covered Bridge Ride scheduled for October 16, 2022.

Job Descriptions – Mr. Wager requested to table this for a future meeting.

Dedicated Tax Presentation – Mr. Wager gave a power point presentation on the Funding of Emergency Services. The presentation focused on EMS and Fire services in the Township including maps of the Township, a breakdown of call boxes, call types (County-wide and Township-wide) impacts of merging, benefits of establishing an ad hoc committee, challenges in the Township and an overview of topics for the next presentation.

David Long, 3260 Drifting Drive, asked if the general fund tax will be reduced if the Township implements a dedicated tax.

REPORTS / COMMENTS

Zoning – A report was received and is on file.

Police – A report was received and is on file.

Road – A report was received and is on file.

Solicitor – A report was received and is on file.

Engineer – A report was received and is on file.

Springtown Fire Company Report – A report was received and is on file.

OTHER BOARD COMMENTS

Planning Commission – No report was given.

Parks & Land Preservation Board – Frank Hollenbach advised that on July 8, 2022, at 4:00 pm there will be a bench dedication at Peppermint Park.

EAC – A report was received and is on file. Mr. Wager gave an overview the report which included tree protection, Springfield Elementary School Partnership, and the Hans Reimann Scholarship.

Historic Commission – No report was given.

OTHER BOARD COMMENTS

No comment was given.

CORRESPONDENCE

The Board received correspondence from Costars, PMAA Region One, Pennsylvania Legislative Services Around the Rotunda, PSATS Save the Dates and the Cooks Current Watershed Association Newsletter.

PUBLIC COMMENT

Pete Jones, 1876 Salem Road commented on utility companies cutting down trees.

BOARD MEMBER COMMENTS

Mr. Ryker stated that we have a Comprehensive Plan workgroup session scheduled for June 30, 2022, and everyone is invited to attend.

Mr. Hopkins stated that the Comprehensive Plan survey will be coming out soon.

ADJOURNMENT

Motion by Mr. Nilsen, seconded by Mr. Matzura, and unanimously carried to adjourn the meeting at 9:52 pm.

Respectfully submitted,



Jason A. Wager
Township Manager

