

**Board of Supervisors**

**MINUTES**

**September 28, 2021**

**IN-PERSON MEETING - VIRTUAL OPTION AVAILABLE**

**Supervisors Present:** Jim Nilsen, Tony Matzura, Raymond Kade, Jim Hopkins and Bill Ryker.

**Also present:** Jason Wager (Township Manager), Colleen Pursell (Secretary / Treasurer), Mike McDonald (Police Chief), Rich Pursell (Roadmaster) and Scott MacNair, Esq. (Township Solicitor).

Mr. Nilsen called the meeting to order at 7:41 p.m. and opened with the Pledge of Allegiance.

An executive session was held prior to the meeting to discuss police collective bargaining and personnel.

**Approval of Minutes**

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving the June 8, 2021 minutes.

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving the July 13, 2021 minutes.

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving the August 10, 2021 minutes.

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving the August 24, 2021 minutes.

**Bills**

(August 21, 2021 – September 24, 2021)

General Fund	\$132,174.31	Open Space Fund	\$33.60
Capital Reserve Fund	\$0	Liquid Fuels Fund	\$197,929.90
Escrows	\$37.71	Street Light Fund	\$514.01

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving payment of bills from August 21, 2021 – September 24, 2021.

**Reports**

**Road Department** – The Board reviewed the Road Department report as presented.

Road hours August 19, 2021 - September 20, 2021

Road Maintenance	564 hours	Equipment Maintenance	37 hours
Building Maintenance	16 hours	Sign Maintenance	6 hours
Roadside Mowing	58 hours	Park Maintenance	38 hours
Admin	23 hours	Winter Maintenance	0 hours

**Police Department** – Chief McDonald advised the Board that during the month of August there were 219 calls of service. Pennsylvania State Police covered 40 of these calls. On October 23, 2021 the department will be participating in Operation Take Back from 10:00 am – 2:00 pm at the Springfield Elementary School.

Chief McDonald requested that the Board authorize the purchase of one hundred (100) “We Support Our Local Police” signs.

Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried, the Chief of Police is authorized to purchase one hundred (100) “We Support Our Local Police” signs.

**Treasurer** – The Board reviewed the treasurer’s report and financials as presented.

**Fund Balances as of August 31, 2021**

General Fund	\$1,558,566	Liquid Fuels	\$590,100
Open Space	\$1,235,549	Street Light	\$4,488
Escrow	\$541.180	Special Fees	\$391
Capital Reserve	\$66,317	Sewer Maint Escrow	\$85,500
COVID Relief	\$263,400		

**Manager/Zoning** – Mr. Wager stated that from 8/21/2021 – 9/22/2021, there were 36 total permits (7 OLDS septic pumpings and 6 U&O inspections). The Board of Supervisors will be holding their 2022 Budget Meeting on October 19, 2021 at 3:00 pm. He advised that on September 15, 2021 he met with Bucks County Emergency Management to discuss damages from Tropical Depression Ida. The County has submitted estimated damage costs to FEMA and is awaiting confirmation for Public Assistance.

Mr. Wager advised the Board that they accepted the Blooming Glen Contractors bid of \$48,935 for the overlay project on Hilltop Road at their June 8, 2021 meeting. The project has been completed totaling \$49,803.56. He requested that Board rescind their motion and approve the updated cost. Additionally, he reminded the Board that a portion of the contracted work was completed in Upper Saucon Township, by agreement with them. It is estimated that the Township will be reimbursed \$1,680.00.

Motion by Mr. Nilsen, seconded by Mr. Matzura and unanimously carried the Board accepts the updated cost from Blooming Glen Contractors for the overlay project on Hilltop Road totaling \$49,803.56.

**Solicitor’s Report** – Mr. MacNair advised that he provided a written report to the Board. The report includes an update on the collective bargaining agreement, litigation matters, subdivision and land development matters and ordinances.

**Engineer Report** – The Board reviewed the Township Engineer report as posted.

**ABC’s Reports / Updates**

**EAC** – The Board reviewed the report and financials as presented. The EAC will be hosting the E-Waste Recycling Event on Saturday, October 16, 2021 from 9:00 am – 12:00 pm.

## Public Comment

Pete Jones, 1876 Salem Road, asked for clarification about Public Hearings. Mr. MacNair explained the process.

## Business

**Shooting Range Ordinance Postponement** – Mr. Wager announced that the Shooting Range Ordinance Hearing will be postponed.

Motion by Mr. Matzura, seconded by Mr. Kade and unanimously carried the Shooting Range Ordinance Hearing will be held on June 14, 2021 at the Springtown Fire Company.

**UCC Draft Ordinance** – Mike Italia, Operations Manager of Barry Isett and Associates requested that the Board consider implementing a newer version of the Uniform Construction Code.

**Rock Salt Bid** – Motion by Mr. Nilsen, seconded by Mr. Kade and unanimously carried adopted Resolution 2021-08, Authorizing the Procurement of Rock Salt through the Bucks County Consortium for the 2021-2022 Season.

**Bucks County Hazardous Waste Collection Program** – Motion by Mr. Matzura, seconded by Mr. Ryker and unanimously carried adopted Resolution 2021-09, Authorizing Participation in the 2022-2025 Bucks County Planning Commission Household Hazardous Waste Collection Program.

**Salt Shed Discussion** – Mr. Pursell presented the Board with estimates for a salt shed.

Motion by Mr. Nilsen, seconded by Mr. Kade and unanimously carried the Board approved the quote submitted by Clear Span, quote #1004206, as per the Sourcewell Contract # 091319-CSS, in the amount of \$62,670, with a project total not to exceed \$105,000, and further authorizes the Township Manager to sign all associated documents.

**Adoption of Ordinance 2021-199 Governing Township Parks, Open Space and Recreational Facilities** – Mr. Wager advised that the Park and Land Preservation Board approved Mr. MacNair's draft for Ordinance 2021-199.

Motion by Mr. Nilsen, seconded by Mr. Kade and unanimously carried the Board adopted Ordinance 2021-199 Establishing Rules Governing Use of Township Parks, Open Space and Recreational Facilities.

**Historic Resource Draft Ordinance** – The Board reviewed the draft ordinance and directed the Township Manager to revise Section F.1 of the draft ordinance.

**Historic Commission Grant** – Mr. Wager advised the Board that the Historic Commission is requesting to apply for a grant which would be used to support the restoration of eighteenth and nineteenth century gravestones located within the historic cemeteries of the Township.

Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried the Board authorized the Historic Commission to submit for grant funding for the gravestone project and further authorizes the Township Manager to sign all associated documents.

**Ratify Sale of Admin / Meeting Room Filing Cabinets** – Mr. Wager advised the Board that the meeting room filing cabinets were listed for sale in Municibid from 9/9/2021 – 9/23/2021. The Board accepted the bids.

**Boy Scout Project at Peppermint Park Approval** – Mr. Wager stated that the Township has been approached by Nicholas Gawronski who is working towards his Eagle Scout. Mr. Gawronski is seeking approval to construct a 10x14 outdoor pavilion at Peppermint Park. The pavilion was approved by Park and Land at their 9/13/2021 meeting. The consensus of the Board was to allow the project.

**2022 MMO's** – Mr. Wager stated that the 2022 Minimum Municipal Obligation (MMO) Review has been completed. This is a yearly requirement.

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried the Board accepts the 2022 MMO's as presented by the Township Manager and authorizes the Township Manager as Pension Administrator to sign the MMO.

**ARP Disbursement Discussion** – Mr. Nilsen recommended that the Board consider the impact on our emergency services due to COVID when reviewing the ARPA funding distribution.

#### **Public Comment**

Pete Jones, 1876 Salem Road, asked the Board for a clarification the draft ordinance Establishing Rules Governing the Use of Township Parks, Open Space and Recreational Facilities.

#### **Correspondence**

The Board received correspondence Bucks County Planning Commission, Springfield Township Historical Society, Habitat for Humanity, Center for Rural Pennsylvania and PSATS.

#### **Supervisor Comments**

Mr. Hopkins reminded the Board that all meetings should follow Resolution 92-2 Conduct at Public Meetings.

#### **Adjournment**

Motion by Mr. Nilsen, seconded by Mr. Matzura, and unanimously carried to adjourn the meeting at 11:10 pm.

Respectfully submitted,

Colleen M. Pursell  
Secretary / Treasurer