

Board of Supervisors

MINUTES

November 23, 2021

IN-PERSON MEETING - VIRTUAL OPTION AVAILABLE

Supervisors Present: Jim Nilsen, Tony Matzura, Raymond Kade, Jim Hopkins and Bill Ryker.

Also present: Jason Wager (Township Manager), Colleen Pursell (Secretary / Treasurer) and Mike McDonald (Police Chief).

Mr. Nilsen called the meeting to order at 7:33 p.m. and opened with the Pledge of Allegiance.

An executive session was held prior to the meeting to discuss a matter of personnel and collective bargaining.

Approval of Minutes

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried approving the October 12, 2021 minutes.

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried approving the October 19, 2021 minutes.

Motion by Mr. Matzura, seconded by Mr. Hopkins and unanimously carried approving the October 26, 2021 minutes.

Bills

(October 21, 2021 – November 18, 2021)

General Fund	\$341,179.10	Open Space Fund	\$0
Capital Reserve Fund	\$4,113.40	Liquid Fuels Fund	\$860.96
Escrows	\$0	Street Light Fund	\$514.01

Motion by Mr. Kade, seconded by Mr. Ryker and unanimously carried approving payment of bills from October 21, 2021 – November 18, 2021.

Reports

Road Department – The Board reviewed the Road Department report as presented.

Road hours October 20, 2021– November 16, 2021

Road Maintenance	169 hours	Equipment Maintenance	86 hours
Building Maintenance	0 hours	Sign Maintenance	6 hours
Roadside Mowing	0 hours	Park Maintenance	11 hours
Admin	21 hours	Winter Maintenance	165 hours

Police Department – Chief McDonald advised the Board that during the month of October there were 202 calls of service. Pennsylvania State Police covered 19 of these calls.

Motion by Mr. Ryker, seconded by Mr. Matzura and unanimously carried authorizing the sale of the Intercomp MH600 Scales and Accessories on Municibid, at a minimum bid price of \$250 and the data cabinet at a minimum bid price of \$75.

Treasurer – The Board reviewed the treasurer’s report and financials as presented.

Fund Balances as of October 31, 2021

General Fund	\$959,345	Liquid Fuels	\$342,376
Open Space	\$1,038,318	Street Light	\$4,008
Escrow	\$617,862	Special Fees	\$391
Capital Reserve	\$262,261	Sewer Maint Escrow	\$85,550
COVID Relief	\$263,400		

Manager/Zoning – Mr. Wager stated that from 10/22/2021 – 11/17/2021, there were 68 total permits (28 OLDS septic pumpings and 6 U&O inspections). We attended the Hazard Mitigation Program Webinar. We will be submitting two (2) Hazard Mitigation Projects to the State – Bridge Street and Pleasant View Road.

Mr. Wager and Ms. Corona met with Traditions of America on November 11, 2021, to discuss pre-permit items.

The Comprehensive Plan firms were selected by the Committee and firms were notified of the December 7, 2021 interview date. Currently, we are looking for members from the Historic Commission and Park and Land Board to be on the Committee.

ScanTek has provided us with the second disk of data. So far, we have received approximately 72.9 gb of scanned files.

The Bucks County Conservation District provided us our final payment for the Peppermint Road grant totaling \$2,398.20. This amount is the final 50% plus the \$685.20 amendment. School Road and Cooks Creek Road were moved to 2022.

Solicitor’s Report – The Board reviewed the Township Solicitor report as posted.

Engineer Report – The Board reviewed the Township Engineer report as posted.

ABC’s Reports / Updates

EAC – No report.

Park & Land Preservation Board – No report.

Public Comment

Jay Fuggeti 1878 Peppermint Road, Township Resident advised that the Springtown Fire Company has not had the ability to rent out the hall due to COVID and inquired as to whether the Township would be providing ARPA funds to offset this. Mr. Wager requested correspondence indicating what they regularly receive in versus what they lost. The Board would then consider their request.

Mr. Wager requested a consensus from the Board for a Special Meeting date for the Adoption of the Budget. The Boards consensus was December 21, 2021 at 7:00 pm.

Business

Acceptance of CPA Proposal for 2021 Audit – This was tabled for another meeting.

Acceptance of Bid for Truck/Plow per Municibid - Motion by Mr. Matzura, seconded by Mr. Kade and unanimously carried accepting the offer of \$5,500 from Paul Ewing through Municibid for the purchase of the 2001 F-350 Pick-Up with Plow and Spreader and further authorize the Roadmaster to sign all associated documents.

Acceptance of Bid for Plow per Municibid - Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried accepting the offer of \$410 from Mechanics Plus Towing and Transport through Municibid for the purchase of the 11' Valk Snow Plow.

Request to Post Snow Blower and Fuel Tank on Municibid – Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried, authorizing the sale of the Ariens snow blower via Municibid at a minimum price of \$100 and the old fuel tank at a minimum price of \$250.00.

Donation Acceptance for Police – The Board acknowledged the police donation of \$200.00 from Charles Engle and Francine Cavanagh.

Authorization for Use of Police Donation Funds – Motion by Mr. Hopkins, seconded by Mr. Nilsen and unanimously carried, authorizing the purchase of two (2) Latitude Extreme Tablets and Office Professional Plus per the Systems Net quote totaling \$5,826.22 to be paid with police donations and further authorize the Township Manager to sign all associated paperwork.

Grant of Extension for Scheetz Land Development – Motion by Mr. Hopkins, seconded by Mr. Matzura and unanimously carried, accepting the grant of extension of time to March 31, 2022 from Scott Mease, PE, for the Ryan Scheetz Land Development.

Stormwater Impacts & Mitigations in the Perkiomen Creek Watershed – Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried, supporting the planning that is needed to initiate stormwater mitigation efforts in the Perkiomen Creek Watershed and further authorize sending a letter in support to Lower Frederick Township who is spearheading the initiative.

Authorization to Advertise Fiscal Year 2022 Draft Budget – Mr. Wager advised that the Board has held two (2) work sessions, totaling approximately ten (10) hours to review our financials. Motion by Mr. Matzura, seconded by Mr. Hopkins and unanimously carried, authorizing the advertisement of the 2022 Fiscal Year Adoption, as presented.

Public Comment

Pete Jones, 1876 Salem Road, asked where the draft budget will be posted online for viewing.

Correspondence

The Board received correspondence from Chris and Pam Stolzer thanking the Township Road Department, Keystone Collections Delinquent Notice, Springfield Township Historical Society, Bucks County Planning

Commission Planning insight, letter from John Boyskey, EP-Act Newsletter and the PennDOT Connects November newsletter.

Supervisor Comments

Mr. Hopkins recommended that the Board consider a Proclamation for the School Superintendent and for the Student of the Month, who is a Springfield Township resident.

Mr. Matzura and Mr. Ryker thanked everyone for attending the meeting.

The Boards consensus is to hold a Special Budget Meeting for the Adoption of the Budget on December 21, 2021 at 7:00 pm.

Adjournment

Motion by Mr. Hopkins, seconded by Mr. Kade, and unanimously carried to adjourn the meeting at 10:04 pm.

Respectfully submitted,

Colleen M. Pursell
Secretary / Treasurer