

Springfield Township, Bucks County
Board of Supervisors

MINUTES

October 9, 2018

Supervisors Present: Dave Long, Jim Nilsen, Tony Matzura and Rob Zisko.

Chairperson Long called the meeting to order at 7:30 p.m. He reported Supervisor Karen Bedics wished for a letter she had written be entered into the September 25th minutes, but suggested the Board defer action until she had opportunity to address the Board directly.

Motion by Mr. Nilsen, seconded by Mr. Zisko, to approve the September 25, 2018 minutes. All in favor.
Motion carries.

Ms. Lorna Yearwood, representing the civic group Art of Preservation, presented the Board with a donation of \$1000 from its recent fundraiser to support the lime kiln restoration.

Business

Wayfaring signs for Covered Bridge Society—The Bucks County Covered Bridge Society requested directional (wayfaring) signs for six locations in the Township to help guide people on the Society’s published covered bridge tour. All the signs are on state owned roads and the Township would have to get permission from PennDot to place them.

Motion by Rob Zisko, seconded by Tony Matzura, to approve the Covered Bridge Society’s request for wayfaring signs. In favor—Matzura, Nilsen, Zisko. Opposed—Long. Motion carries.

FY2019 expense budget—Mike Brown reviewed the 2018 expense performance with the Board.

	2018 Budget	2018 EOY	\$ Difference	% Difference
Admin/Zoning Labor	\$260,930	\$250,930	(\$10,000)	(3.8)
PD Labor	\$625,908	\$616,908	(\$9,000)	(1.4)
Road Labor	\$427,017	\$430,000	\$2,983	6.9
Admin/Zoning O&M	\$83,100	\$67,100	(\$16,000)	(19.3)
PD O&M	\$49,864	\$47,000	(\$2,864)	(1.7)
Road O&M	\$198,795	\$213,795	\$15,000	7.5
Building O&M	\$20,937	\$20,937	\$0	0
Tax Collection	\$23,955	\$23,000	(\$955)	(4.0)
Engineer/Legal	\$17,500	\$15,000	(\$2,500)	(14.3)
Fire /Amb/EMC/Fire Eng debt	\$354,036	\$354,036	\$0	0
ABC’s/Misc	\$46,893	\$46,893	\$0	0

Insurance	\$37,893	\$36,664	(\$1,239)	(3.3)
To Cap Res for projects & equip	\$141,500	\$141,500	\$0	0
Total	\$2,289,326	\$2,263,763	(\$25,563)	(1.1)

The overall picture for 2018 is that the Board budgeted for a \$41,000 deficit to be taken from reserve; however, if current revenue and expense projections hold the Township will have a \$75,000 annual surplus.

The Board reviewed the list of projects submitted by the operating departments and Authorities, Boards and Commissions. It authorized:

- Increase in Tax Collector compensation from \$2.75/bill to \$5.63/bill--\$6975 total.
- 3% wage increase for nonuniformed employees--\$15,000
- \$1135 increase to UBREMS
- \$3360 increase to Richland Township Fire and Rescue for O&M
- \$10,000 to Richland Township Fire and Rescue for replacing fireman airpaks
- \$2000 increase to the EAC for electronics recycling and paper shredding events
- \$15,000 to Planning Commission for Comp Plan rewrite
- \$2215 to Admin Department for ClearGov financial web reporting
- \$206,000 transfer to Cap Reserve for future projects and equipment replacement
- \$60,000 to Road Department for replacement dump truck from Liquid Fuels
- \$64,000 to Road Department for replacement tractor from Liquid Fuels
- \$8500 for replacement VOIP phone system for building
- \$2500 for recabling ethernet in the municipal building
- \$50,000 for roof project over the Admin portion of the building
- \$40,000 allocation to pension plans above the MMO

The total expenses to the General Fund are budgeted at \$2,365,000, or \$79,500 over expected revenue. The Board opted to balance the budget by tapping the reserve.

The Board opted to continue fencing 20% of the annual Liquid Fuels allocation for Road Department equipment, which should allow the Road Department to replace equipment using only Liquid Fuels funds until 2029.

The Board directed the replacement Laser lawn mower (\$12,000) be taken from the Open Space Fund from the \$150,000 allocated for park maintenance.

The Board discussed whether the Township should take on more debt to speed up implementation of various projects. There was no decision made to do so.

Motion by Dave Long, seconded by Rob Zisko, to set the budget as presented. All in favor. Motion carries.

Meeting adjourned at 9:25 pm.

Respectfully submitted,

Michael J. Brown, Township Manager

Approved: