

Springfield Township, Bucks County
Board of Supervisors

MINUTES

November 13, 2018

Supervisors Present: Karen Bedics, Rob Zisko, Tony Matzura and Jim Nilsen.

Also present: Michael Brown (Township Manager), Debra Godshall (Treasurer) and Terry Clemons (Solicitor).

Ms Bedics called the meeting to order at 7:35 pm.

Approval of Minutes

Motion by Mr. Zisko, seconded by Mr. Nilsen, to approve the October 9, 2018 meeting minutes. All in favor. Motion carries.

Motion by Mr. Zisko, seconded by Mr. Matzura, to amend the September 25, 2018 minutes to include a statement from Ms. Bedics about her motion to authorize the Township Solicitor to review Interstate Pipeline documents. All in favor. Motion carries.

Bills (September 21-October 17, 2018)

General Fund	\$334,268.06	Open Space Fund	\$213.04
Capital Reserve Fund	\$7,899.50	Liquid Fuels Fund	\$0
Escrows	\$5,407.94	Street Light Fund	\$517.90

Motion by Rob Zisko, seconded by Jim Nilsen, to pay the bills list. All in favor. Motion carries.

Bills (October 18-November 8, 2018)

General Fund	\$35,160.78	Open Space Fund	\$217.00
Capital Reserve Fund	\$11,201.50	Liquid Fuels Fund	\$0
Escrows	\$1,494.36	Street Light Fund	\$517.90

Motion by Rob Zisko, seconded by Jim Nilsen, to pay the bills list. All in favor. Motion carries.

Reports

Road hours (September 11-October 10, 2018):

Road Maintenance	436 Hours	Equipment Maintenance	147 hours
Building Maintenance	7 Hours	Sign Maintenance	3 hours
Winter Maintenance	0 Hours	Park Maintenance	4 hours
Admin	11 Hours	Roadside Mowing	0 hours

Police Department—Chief McDonald reported 186 calls for service in September, 29 handled by PSP. There were 234 calls for service in October, 41 handled by PSP.

Treasurer Fund Balances as of October 17, 2018:

General Fund	\$645,862.04	Liquid Fuels	\$187,993.14
Open Space	\$933,335.03	Street Light	\$3,410.55

Escrow	\$557,159.58	Special Fees	\$316.68
Capital Reserve	\$534,823.08	Sewer Maint Escrow	\$84,451.97

Treasurer Fund Balances as of November 8, 2018:

General Fund	\$645,987.91	Liquid Fuels	\$190,973.96
Open Space	\$960,718.03	Street Light	\$2,988.34
Escrow	\$584,960.69	Special Fees	\$316.68
Capital Reserve	\$549,774.30	Sewer Maint Escrow	\$84,483.21

Business

Appoint Joe Petrick to Fire Police—Motion by Rob Zisko, seconded by Karen Bedics, to appoint Mr. Petrick to the Fire Police. All in favor. Motion carries. Ms. Bedics administered the Oath of Office to Mr. Petrick.

Springtown Hill Road one way street petition—Motion by Rob Zisko, seconded by Jim Nilsen, to authorize the Township Engineer to conduct a traffic study to establish if the warrants for a one way street on Springtown Hill Road between Lower Saucon Road and Route 212 are met. All in favor. Motion carries.

Resolution 2018-11; Restated Defined Contribution Plan—Motion by Tony Matzura, seconded by Karen Bedics, to approve Resolution 2018-11, restating the Defined Contribution Pension Plan. All in favor. Motion carries.

Ordinance 191; Various fixes to the Township Code—Mr. Brown explained that during the initial codification effort there were several small errors and conflicts in the Code. The Bucks County Planning Commission identified some in a review letter dated December 6, 2017 and others the Township Planning Commission identified.

The Board changed the waiting period in Chapter 154, Appendix A, §509.1.A from 5 years to 3 years. The Board changed the size of exempt window signs in Chapter 154, Appendix A, §904.W.JJ from 1 square foot to 2 square feet.

Motion by Jim Nilsen, seconded by Karen Bedics to authorize Ordinance 191 for advertisement and public hearing with the two modifications. All in favor. Motion carries.

2019 Community Day—The Board heard from Jim Hopkins the former chair of the committee who gave a history of the event and its organization. His primary message was that the event had to have more volunteers than it’s had in recent years and/or more staff participation. He recommended that if the event was going to be held, it should be done annually to create sufficient vendors and sponsors to pay for it.

The Board opted to designate \$2000 in 2019 for the event, and advertise for volunteers. If there aren’t enough by early April, the Board will reconsider whether to hold the event.

Zoning vehicle replacement—The Ford Expedition is inoperative and not worth repairing. The Board considered 3 options to replace it, and opted to designate a pickup truck from the Road Department until the police order a replacement for the Tahoe, at which time the Tahoe will go to zoning.

Rail trail maintenance agreement with Bucks County—In preparation for the meeting on November 14th with Commissioner Loughery, Mr. Brown asked the Board for its final input. The Board would really like to see the wetlands redesignated as non-wetlands as a result of the disturbance SEPTA created when removing rails. The Board is willing to reimburse for the cost of additional study in an amount up to \$5,000 in the hope of

removing the need for a boardwalk to cross the area and reduce the risk of maintenance costs. If the boardwalk comes to be built, the County has to agree to take on large maintenance costs, instead of only assuming them if able. The Board is also concerned about the discharge of stormwater from Route 309 into the defile.

FY2019 budget—Mr. Brown presented the draft budget with a General Fund deficit of \$80,000 to be taken from cash reserves. The Liquid Fuels budget authorizes a truck and tractor replacement at \$124,000. The Cap Reserve Budget authorizes a pipe replacement on Povenski Road, recabling the building and replacing the phone system, and potentially doing some work roof and salt shed addition in the amount of \$124,500.

Motion by Jim Nilsen, seconded by Tony Matzura to authorize the budget for advertisement. All in favor. Motion carries.

OSC Case File 2018-004. Motion by Jim Nilsen, seconded by Rob Zisko, to authorize up to \$500 for Heritage Conservancy to assist in application development for the project. All in favor. Motion carries.

Public comment: Frank Hollenbach informed the Board an Eagle Scout project was ready for construction in Peppermint Park. The data from the survey was still available if there were any questions about the results. And the lime kiln was finished if the Board wanted to conduct a dedication ceremony.

Supervisor comment: Mr. Nilsen suggested the Board would have to perform recruiting for volunteers and not rely on advertisements. He also said the Board may have to review EMS service call boxes in the future.

Ms. Bedics said she would wait to approach Richland Township about the truck traffic on Richlandtown Pike until the Springfield Supervisors drafted a letter specifying what it was asking for. She also said there were interested citizens meeting at Springtown Road and Gun Club on November 20th from 7:00-9:00 pm to learn more about gas pipeline safety.

Meeting adjourned at 10:11 pm.

Respectfully submitted,

Michael J. Brown
Township Manager

Approved: