

**Board of Supervisors**

**MINUTES**

**August 23, 2016**

**Supervisors Present:** Karen Bedics, David Long, Rob Zisko, John Oehler and Volker Oakey

**Also present:** Michael Brown (Township Manager), Debbie Godshall (Treasurer) and Scott MacNair, Solicitor.

Chairperson Long called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance. Mr. Long announced the Board met in executive session for personnel before the meeting.

**Approval of Minutes**

Motion by Mr. Zisko, seconded by Ms. Bedics, to approve the August 9<sup>th</sup> minutes, after Mr. Brown filled in the blanks for the Police Department's 2017 budget request. All in favor Motion carries.

**Bills for July 25<sup>th</sup> to August 19<sup>th</sup>**

General Fund	\$127,550.57	Open Space	\$124,113.28
Street Lights	\$564.30	Subdiv & Escrow	\$1,407.34
Cap Reserve	\$32,149		

**Public Comment**

Hans Reimann, Springtown Hill Road, thanked the road crew for a quality job on the repaving project.

**Reports**

**Road Department**—For the period of July 15<sup>th</sup> to August 11<sup>th</sup> the Road Crew performed 456 hours road maintenance, 113 equipment maintenance, 8 hours building maintenance, 14 hours sign maintenance, 66 hours of mowing and 28 hours of admin work. The department received its 2016 replacement pick up and is preparing it for use.

**Police Department**—Posted. Mr. Brown reported for Chief McDonald that a Township resident had come forth to donate the necessary funds to purchase ballistic shields the Chief had requested for 2017. He also reported the new police car had been delivered to the dealership and was being prepped for turnover.

**Zoning**—Mr. Brown reported 5 U&O inspections for the month, and referred the Board to the violations report included in the meeting packet.

**Business**

**Diana Hoffman special exception application (TMP 42-21-166, 1529 Maple Road)**—Ms. Hoffman was present and represented by Zach Sivertsen, Esq. Ms. Hoffman has applied for a special exception use (A9 Agricultural Entertainment) to operate an accessory wedding venue use on her farm. Motion by Rob Zisko, seconded by Karen Bedics, to support the application—including the amendment for a variance from the requirement for a second entrance—and ask the Zoning Hearing Board to impose the following conditions:

1. Adherence to the Township Police Chief's traffic plan review letter dated August 16, 2016.
2. Limit of twenty (20) events per calendar year, and not more than one (1) event per calendar week.
3. Keep music making or loud activity indoors.

All in favor. Motion carries.

**2017 Budget Requests**—Per the Township’s policy in Resolution 2014-09, various groups and departments presented their capital/project budget requests for consideration during the upcoming budget cycle.

- Road Department was represented by Rich Pursell.
  - Roof fuel tank farm at \$2500 to protect pumps from weather
  - Replace a truck on the Capital Equipment Plan for \$45,000 (used). Hold the other scheduled truck replacement for at least another year.
  - Replace twin pipes on Passer Road at \$19,300
  - Replace damaged pipe on Cherry Road at \$5400
  - Replace pipe on lower Haupt’s Bridge road at \$5500
  - Mr. Pursell also created estimates to improve Martin Lane due to resident requests for relief from dusty road conditions. The cost to pave is \$70,000. The cost to oil and chip is \$21,000. The cost to use DSA special blend is \$8000.
- Environmental Advisory Council was represented by Chairperson Kim Kruchinski. Ms. Kruchinski presented the various activities the EAC had conducted in 2016, including the annual workshop, collaborating with the Park & Rec Board and designing plantings to minimize snow drifts next to the sidewalk leading to the police entrance. Ms. Kruchinski presented data to the Board that showed over the 6 year period of 2010-2015 the EAC has brought in \$4,000 more revenue from its fundraising activity than it spent on EAC related projects and programs. The EAC asked the Board for \$500 of General Fund money to build the snow screen; and, permission to spend up to the amount it earns each year on the EAC’s environmental and educational support activities.
- Planning Commission was represented by Chairperson Bobb Carson. Mr. Carson asked the Board to sequester \$5,000 in 2017 and 2018 for the purpose of conducting a statistically valid survey of citizens’ priorities for the Township’s future direction. The last survey was done in the early 2000’s, and the Commission recommends ascertaining the community’s values prior to embarking on a rewrite.

**Ordinance #183, Junkyard licensing**—Mr. Long opened the hearing for the revised and readvertised junkyard ordinance. Mr. MacNair stated the revisions directed by the Board to reduce the marking requirements for vehicles on the lot over 10 years have been incorporated. Mr. MacNair asked for public comment.

- Hans Reiman spoke in favor of passing the ordinance.
- Lenny Kramer spoke against regulating junkyards.
- Debby Yerger, a yard owner, encouraged the Board to pass the ordinance.

Mr. Long closed the hearing. Motion by Karen Bedics, seconded by Dave Long, to adopt Ordinance 183 as presented. All in favor. Motion carries.

**Budget Performance Review**—Mr. Brown supplied the Board with data concerning actual performance vs budget expectations year to date. He reported General Fund revenue exceeded budget expectations by \$101,000, mostly due to better than expected EIT and RTT collections. He reported that GF operating expenses were generally meeting or lower than budgeted. Capital projects—road department truck, codification and paving project cost less than budgeted by \$10,700. The police vehicle will come in as budgeted. The building renovation will cost more than budgeted by \$6,000. The Township’s combined General Fund/Liquid Fuels expected net income at this point was projected at \$453,641, but instead is \$600,961. The Board had anticipated the General Fund would end the year with -\$80,000 difference between revenue and expenses which would have to be covered by the unencumbered reserve, but it’s probable the amount won’t be that high. Overall the Township is in positive financial health.

**Potential Zoning Ordinance revisions**—Mr. Brown informed the Board the Planning Commission wanted some feedback on potential policies before embarking on wholesale changes to certain aspects of the

ordinance. The Board opted to keep the complete prohibition of Electronic Message Centers as the ordinance is currently written. The Board discussed whether to map the Coopersburg Boro wells within a Wellhead Protection Area buffer, but asked for more information regarding the impact on adjacent landowners first.

**Township Facilities Policy**—The Board reviewed the revised policy for Township facility use and rental policy. Mr. Brown reported the fees and deposits were updated. Motion by Mr. Long, seconded by Mr. Oehler, to adopt the policy dated August 23, 2016. All in favor. Motion carries.

Meeting adjourned at 9:33 pm.

Respectfully submitted,



Michael J. Brown  
Township Manager

Approved: 9/27/2016