

Springfield Township, Bucks County  
Board of Supervisors

MINUTES

November 14, 2017

**Supervisors Present:** Karen Bedics, Rob Zisko, John Oehler, Volker Oakey

**Also present:** Scott MacNair (Solicitor)

Mr. Zisko called the meeting to order at 7:30 p.m and announced the Board had met in executive session prior to the meeting to discuss a personnel matter.

Motion by Rob Zisko, seconded by Karen Bedics, to approve the minutes of October 24, 2017 after amending them to record Ms. Bedic’s comments on the Naceville Materials Air Quality Permit application. All in favor. Motion carries.

**Citizen Comment**—Kim Kruchinski, Chair of the EAC, thanked Deb Yerger, Jim Nilsen and Don Metzger for extraordinary effort to save the EAC’s annual tire recycling event after the sudden passing of Hans Reimann. The Board directed the Township to send a letter of thanks to Boy Scout Troop 311.

Jim Nilsen, Supervisor-elect, informed the Board that a water main replacement on East Pumping Station Road might redirect traffic to Springfield Township.

**Bills (October 20<sup>th</sup>-November 9, 2017)**

|                      |              |                   |          |
|----------------------|--------------|-------------------|----------|
| General Fund         | \$192,653.61 | Open Space Fund   | \$800.00 |
| Capital Reserve Fund | \$5635.28    | Liquid Fuels Fund | \$0      |
| Escrows              | \$0          | Street Light Fund | \$0      |

Motion by John Oehler, seconded by Volker Oakey, to pay the bills list. All in favor. Motion carries.

**Business**

**Quakertown Self Storage variance application (TMP 42-4-52-1)**—The applicant was not present. The applicant has a variance request in front of the Zoning Hearing Board to substitute a non-solid fence for a solid fence as is required by the buffer type for a self-storage use.

Motion by John Oehler, seconded by Karen Bedics, to take “no position” on the variance application for Quakertown Self-Storage for a security fence rather than a privacy fence, provided the applicant’s construction is in substantial compliance with the plan dated 6/26/2016 and fence specifications provided with the application, with the exception that the buildings listed on Phase 2 of the plan are not included in this application. All in favor. Motion carries.

**Witt Lot Line adjustment (TMP 42-22-96)**—The applicant was represented by Scott Mease, PE. The applicant seeks to revise the lot lines approved during the Sartori subdivision to reduce the number of lots from 3 to 2, and to make the residential lot smaller (from 4 acres to 2).

Motion by Karen Bedics, seconded by John Oehler, to grant waivers per the applicant’s letter dated September 26, 2017, and further to approve the Preliminary Lot Line Adjustment Plan drawn by Mease Engineering dated October 6, 2017 under the condition the applicant shall comply with the outstanding comments in the Township’ Engineer’s review letter dated October 18, 2017, with the exception of Item #1 which is not applicable, and with the following additions:

1. The applicant shall receive approval for a reserve sewage disposal area from the Bucks County Health Department and shall protect that area from disturbance.

2. The applicant shall submit a stormwater design consistent with the expected impervious coverage on Lot #2.
3. The applicant shall clearly label the lot lines to be removed as established in the Sartori subdivision plan.
4. The applicant shall graphically depict the required watercourse margins per the Zoning Ordinance.

All in favor. Motion carries.

**Montag subdivision (TMP 42-15-14-2)**—The applicant was represented by Scott Mease, PE. The property is a twin dwelling surrounded by a single lot held in a condo association ownership. The applicant seeks to dissolve the condo association created in the 1990's that was required to effect a sewer system repair and return the property to 2 lots. The applicant received a variance to overcome non-compliance issues.

Motion by Rob Zisko, seconded by John Oehler, to grant waivers per the applicant's letter dated September 26, 2017 and further to grant approval to the Montag Subdivision Plan drawn by Mease Associates dated May 23, 2017, last revised September 26, 2017, under the condition the applicant shall comply with the outstanding comments in the Township Engineer's review letter dated October 5, 2017 and with the following addition:

1. The applicant shall graphically depict the watercourse to the south of the lots.

All in favor. Motion carries.

**Speed limits and enforcement**—Chief McDonald provided the Board a presentation on how the police department collects traffic data and uses it to enforce speed limits.

**Building Code Official agreement**—The Board tabled extending the agreement with the current provider, Codemaster, Inc, in favor of putting out an RFP.

**Pension Plan investment advisor**—Mr. Oakey updated the Board on the Pension Committee's work for investment advising and pension services. The Pension Committee put out an RFP and received 6 proposals. It interviewed 3 candidates. Ultimately the Committee recommended staying with the current advisor, Morgan Stanley Financial.

Motion by Rob Zisko, seconded by Karen Bedics, to reappoint Morgan Stanley as pension fund investment advisor and custodial services provider per the proposal submitted January 7, 2017. All in favor. Motion carries.

**Pension Plan mortality tables**—The Pension Committee and Plan Actuary recommended updating the mortality assumptions.

Motion by Karen Bedics, seconded by Volker Oakey, to endorse the Actuary's recommendation for a change in the mortality table to IRS 2017 Static Combined Table for Small Plans. All in favor. Motion carries.

**2018 Budget discussion**—Mike Brown projects the 2017 fiscal year will end with a +\$70,500 revenue surplus and a -\$111,000 expense surplus for a total of \$181,500 net gain for the year. Added to the current cash balance will produce a fund balance of approximately \$897,000 in the GF, before transfers to Capital Reserve Fund are done. The budget worksheets contain all the requests of the Authorities, Boards and Commissions, plus all operational departments. Revenue is projected to be \$2,248,000 and expenses—if all spending items are approved—is \$2,289,300. The GF budget is projected to have a \$41,000 deficit, which the Board opted to cover with cash reserves.

The Capital Reserve Fund will begin 2018 with \$344,500 fund balance and receive \$148,400 from the GF. Expenses are projected at \$232,000, leaving an end of year balance of \$260,900.

The Liquid Fuels Fund will start 2018 with a balance of \$80,000 and receive \$289,000 in revenue for a total fund balance of \$369,000. \$137,000 is reserved for future equipment replacement. \$186,000 will be devoted to road operations and maintenance, leaving an ending year balance of \$131,000.

The Open Space Fund will end 2017 with approximately \$664,600.

Motion by Karen Bedics, seconded by John Oehler, to advertise the proposed budget. All in favor. Motion carries.

**Supervisor comments:** Ms. Bedics congratulated Jim Nilsen and Tony Matzura on their election to the Board of Supervisors.

Meeting adjourned at 9:34 pm.

Respectfully submitted,

Michael J. Brown, Township Manager

Approved: