

Parks and Recreation Board (PRB) Minutes

12 September 2016

1. Attendance

PRB Members Present: Doug Litzenberger (Vice Chairperson), Frank Hollenbach (Recording Secretary), Bill Ryker, Sandy Rice. Sue Ziegler (Chairperson) was absent.

Also present: Michael Brown (Township Manager).

2. Call to Order – In absence of the Chairperson, Vice Chairperson Litzenberger called the meeting to order.

3. Pledge of Allegiance

4. Minutes

Mr. Hollenbach had provided the approved minutes for the 4/11/16, 6/13/16, and 7/11/16 PRB meetings to the Township. Mr. Hollenbach noted that PRB minutes have been posted to the township site and offered to provide Mr. Brown with copies of the minutes that are currently not posted.

Mr. Hollenbach provided draft 8/18/16 minutes for review. Mr. Ryker motioned for approval, Ms. Rice seconded. Motion passed unopposed.

5. Township Manager Report

Mr. Brown reported that an Open House will be held on 10/19/16 for the Upper Bucks Rail Trail project at the Richland Township Fire Company on Shelly Road. The County has created a flyer in .pdf format. Mr. Brown will send the flyer to parcels/homes with 100feet of the rail trail. The Open House is from 5-8PM. A maintenance agreement is being drafted by the County for the townships. The County intends to present design at the Open House. The format of the Open House may possibly use stations for contract design (Boucher & James), police presence, Supervisors from both Townships, people who live on the trail, etc.

Mr. Brown spoke with the Open Space Committee about pursuing the possibility of a trailhead in Springfield Township.

Mr. Ryker signed off on the Palisades Volunteer Service Experience (VSE) paperwork for submittal to the school district.

EAC wants to acquire deer fencing. Mr. Brown suggested a formal request to the PRB. Concern expressed that fencing will affect the ridgetop ecosystem. Mr. Hollenbach will contact EAC (Kim and Hans) regarding the concern.

Mr. Brown reported that the hay lease farmer applied potash to the field last week. The farmer was applying Banval herbicide this week and had an equipment failure. This application was outside the publicly posted two week window that was previously agreed to by PRB and farmer. Ms. Rice expressed concern over the application of Banval outside the window. The farmer did not notify the township as agreed at July PRB meeting.

6. Park Benches

Ms. Rice provided a quote for three Cranberry, 6foot, arched back benches. From placing the order, the benches would be delivered in 3-4 weeks. Mr. Hollenbach expressed concern over lack of a history with the vendor even though vendor is registered with PA COSTARS. There was discussion about getting one bench in 2016. Mr. Ryker motioned to purchase

one 6foot cranberry arched back bench, not to exceed \$1550 with freight. Ms. Rice seconded. Motion passed unopposed. Ms. Rice will contact the vendor for a new quote.

PRB should look at other bench installations locally to understand methods for install – e.g., compete concrete pad underneath, concrete under two sides/ends, other.

#### 7. Maintenance

Mr. Hollenbach provided an updated task list for consideration. Mr. Litzenberger spoke with Springfield Nursery who offered to remove and replace evergreens at a cost of \$100 per tree. 14 evergreens did not survive since planting. 5 shrubs are still needed. Mr. Hollenbach offered 5 spice bush > 4ft as a donation.

The NPDES permit is still not closed. Addressing the forebay that retains water will wait for the permit to close.

There were two updates on Girl Scout projects: The native butterfly garden is reconsidering due to other commitments, the geocache project is ready to coordinate locations.

The PRB walked through the list with discussion of each task/item. PRB felt that items 8, 20, 26, 28, 30, 31, 32 were ready to be worked in the fall.

Mr. Ryker made a motion to spend up to \$100 per tree up to a quantity of 14 for Springfield Tree which would also dispose of the dead trees. Ms. Rice seconded. Noted that Mr. Litzenberger would check on the number of trees. Motion passed unopposed.

The PRB is considering workdays and will wait until after Community Day to see if we get some precipitation.

#### 8. Community Day

Discussion of the booth and what should be set up. Ms. Rice has acquired frames from Michael's to frame the dedication items. Ms. Rice will work with Ms. Ziegler on a sign for the booth. Mr. Hollenbach will bring a trail map and pamphlets on the rail trail. Photos of the Lime Kiln will be made available.

#### 9. Branding

This topic was deferred until next meeting due to meeting time constraints.

#### 10. Trails Update

Mr. Hollenbach reported on the trails meeting on 8/29/16. Topics included: Rail Trail Open House mentioned earlier in the PRB meeting, at Ringing Rocks Trail area the County is looking at parking across River Road, Next PHTN meeting is 9/26/16 at 7PM.

Mr. Hollenbach provided a news article from the Herald that indicated Newtown Township was using \$390K of Open Space funds for a trail.

#### 11. Public Comments

There was no public in attendance.

#### 12. PRB Comment

Ms. Rice suggested to consider another waste / garbage can at the top of the hill.

13. Adjournment

Ms. Rice motioned for adjournment. Mr. Litzenberger seconded. Motion passed unopposed.

The PRB then went into an executive session on a real estate matter.

Respectfully submitted,

*Frank Hellenbach*

PRB Recording Secretary

Next meeting: 7:30 PM, 3 October 2016

Minutes Approved: Monday, 3 October 2016