

Springfield Township, Bucks Co.

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www.springfieldbucks.org

Parks and Recreation Board (PRB) Minutes

8May 2016

1. Attendance

PRB Members Present: Sue Ziegler (Chair person), Doug Litzenberger , Sandy Rice.

Also present: Michael Brown (Township Manager)

2. Call to Order- Chairperson Ziegler called the meeting to order.

3. Pledge of Allegiance

4. Minutes The minutes of the previous meeting were tabled until the June 13, 2016 meeting.

5. Business

A. Financial Report

Mr. Litzenberger reported on the PRB budget. There were total expenses of \$2,433.00. He also stated there were many donations from individuals. It was reported that the PRB did receive the money from the state. Mrs. Ziegler did point out that there was one correction that needed to be made on the financial report. The Neusch Fund should be called The Burdette Family Fund, The Lehigh Valley Community Foundation, the correction will be made.

B. Public Comment

There was no public comment.

C. Basketball Hoop for Zion Hill Discussion was held on the legal steps that must be taken to install a basketball hoop at the church in Zion Hill. Mr. Brown advised that a lawyer would need to draw up a written public access easement. A discussion was held on who would be responsible for maintenance, since typically public money is not spent for equipment on private land. What type of

signage needs to be installed as well as hours of usage. No decision was made at this time. The PRB needs to contact the church to make sure that this was something that the church wanted.

D. Rail Trail

Frank Hollenbach sent the following information on the rail trail:

This link provides photos of a recent trip from Southern Lehigh Park south on the rail trail to about 50 yards beyond (south of) the Springfield St. Bridge in Bucks County.

There is a walkable path the entire distance. We borrowed John Brunner's trail pamphlet map.

<https://goo.gl/photos/E59y4xNVkVKd3kRg7>

The trail in Lehigh County has functioning drainage swales and a center path on top of ballast stone that was completely dry at the time - for the entire distance in Lehigh County. Please note, this was much different than July 2015 when there was some silt / blockage of the drainage which made the wet area near Springfield St. extend much further north. A storm must have flushed out any blockage. Good news for SRT.

The wet area around the Springfield St. Bridge is clearly a result of silt / debris in the rail drainage swales. This spans from about 50 yards north of the Springfield St. bridge to about 100 yards south of the bridge. One significant silt intrusion that has filled the drainage swale is directly from Route 309 wash-off/drainage. In the photos, the furthest point south (turn around point) was about 50 yards south of the bridge.

At the Trails open house on 4/28, there were about 50 people that reviewed plans, maps and other materials. It was mentioned that Bucks County is considering paying for maintenance on Rail Trails in the county.

Regards,

Frank

E. Dedication Wrap up

Jim Neilson cleaned out the tree debris from Hurricane Sandy. Sue and Ed Ziegler covered the ground with hay and applied pasture seed. The PRB would like to frame the brochure, program and invitation from the park dedication. It was discussed if everything would be framed as one unit to save space in the BOS Meeting Room.

It was discussed that the protective wrap that was placed on the newly planted trees would need to be removed in the spring and summer to allow the tree to grow. Doug Litzenberger volunteer to remove the wraps. The wraps would have to be replaced in the fall.

F. Branding/Style Guidelines

Decisions would need to be made about materials, letter fonts, and colors to keep the park looking uniform. Mike Brown suggested that Mrs. Ziegler go to the board to see how they would like it handled. The PRB also decided to see what other municipalities were using to make our decision easier.

G. Benches

The PRB is looking into purchasing benches for the park. They are looking for something that require low maintenance. Mrs. Ziegler and Mrs. Rice would check out available styles. Mr. Brown suggested that for continuity that all posts being used in the park should be the same color and material. It was suggested that the PRB use the same ratio of colors that are used on the park sign.

6. Township Managers Report

Mr. Brown would like the PRB members to attend the BOS meeting being held on June 28, 2016. The board will be viewing a power point presentation on the future of the possible merging of the Open Space and PBR boards, and what would be the best resolution for the township.

7. Adjournment

Mr. Litzenberger motioned that the meeting be adjourned. Mrs. Rice Seconded the motion. The Motion passed unopposed.

Respectfully submitted,

Sandy Rice

PRB member

Next Meeting: June 13, 2016, 7:30 PM

Minutes Approved : June 13,2016