

Board of Supervisors

MINUTES

September 22, 2015

Supervisors Present: Karen Bedics, John Oehler and Robert Zisko

Also present: Scott MacNair, Esq. (Township Solicitor), Chief Michael McDonald, Michael Brown (Township Manager) and Jason Wager (Secretary/Treasurer)

Vice Chairperson Zisko called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance.

Approval of Minutes

Mr. Oehler **moved** to approve the August 25 minutes as amended. Ms. Bedics **seconded**; the motion **passed** unanimously.

Approval of Bills List

Mr. Oehler **moved** to approve the following bills paid from August 21 to September 18, 2015:

1. General Fund	\$ 61,724.95	4. Street Light Fund	\$ 588.65
2. Liquid Fuels	\$ 0	5. Knecht's Bridge Fund	\$ 22.09
3. Open Space	\$ 30,739.08	6. Subdivision & Escrow	\$ 1,137.80

Ms. Bedics **seconded**; the motion **passed** unanimously.

Reports

Road Department (posted) – The Board reviewed the 8/17 – 9/10/2015 Road Department report. The Road Department performed 361 hours of road maintenance, 36 hours of equipment maintenance, 8 hours of building maintenance, 16 hours of sign maintenance, 124 hours of roadside mowing, 6 hours of winter maintenance and 35 hours of paperwork during this period.

Police Department – Chief McDonald reported the STPD had 185 calls for service in July with the PSP handling 9 calls and 6 reportable crashes totaling 194 calls for service. Chief stated the county wide radio project switchover is scheduled for October 18 and the department has received 52 applications for the police officer position. Chief noted that a resident was administered CPR by one of the police officers covering the open shifts approved by the Board who was first on the scene and the resident is currently doing well.

Treasurer – Mr. Wager deferred his monthly report to the 2016 fiscal year revenue projections discussion.

Township Manager/Zoning – Mr. Brown conducted three Use & Occupancy resale inspections in August.

Public Comment on Non-Agenda Items

Phil Pattison, 965 Povenski Road, read a letter from Senator Mensch's office pertaining to sewage pumping. Mr. Brown stated he's had contact about the sewage pumping requirement with DEP, Riegelsville Borough and Township Engineer Bob Wynn and the Board will have the opportunity to discuss his findings at a future meeting.

Governmental Matters

Authorization for Upper Saucon EMS – The Board discussed first responder assignment in the northwest portion of the Township, which has been covered by St. Luke's since the Coopersburg EMS closed. A change to Upper Saucon EMS would lower the response time to that area. Ms. Bedics **moved** to approve ***Resolution 2015-09***, designating Upper Saucon EMS as first response in the area marked Bucks Station 156 on the attached coverage map as a replacement for Coopersburg EMS, and acknowledging St. Luke's EMS as second response. Mr. Oehler **seconded**; the motion **passed** unanimously.

Certify 2016 MMO's – Mr. Oehler **moved** to certify the MMO's as presented by the actuary in the amount of \$94,967 to the Police Pension Plan and \$69,031 to the Non-Uniformed Pension Plan for 2016. Ms. Bedics **seconded**; the motion **passed** unanimously.

Stormwater fees-in-lieu – The Board tabled this discussion for a later meeting and asked the staff to provide the years and dates when and/or if stormwater measures were completed for those residents who have previously contributed a fee-in-lieu of stormwater capital contribution.

Ag Security addition – Ms. Bedics **moved** to adopt ***Resolution 2015-10***, accepting TMP 42-020-013 consisting of 46.7 acres as a deemed approved addition to the Township's Agricultural Security Area as the original application was not acted upon within the six months of receipt by the Township. Mr. Oehler **seconded**; the motion **passed** unanimously.

New Business

Fiscal Year 2016 Revenue Projections – Mr. Wager presented the 2015 end of year revenue projection and 2016 expected revenue to the Board. Overall, revenue from all funds is expected to be \$127,000 over budget for in 2015. Real estate transfer, earned income tax, insurance reimbursements, cable franchise fees and liquid fuels are projected to outperform their budgeted revenue with real estate tax, local services tax and permits falling short. He noted a surplus of up to \$37,000 will be available for the Capital Reserve. The major changes between the 2015 & 2016 budgets are no expected health insurance rebate, local service taxes and permits budgeted down, while real estate transfer and earned income taxes budgeted higher. The staff expects revenue—absent a real estate tax rate change—will be .002% (+3,700) for 2016.

Correspondence

Mr. Zisko recognized the January 1, 2015 Actuarial Valuation Reports prepared by Conrad Siegel Actuaries.

Public Comment

There was no public comment.

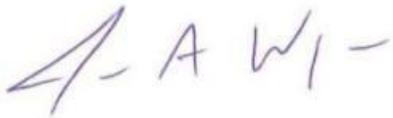
Supervisor Comments

Ms. Bedics thanked Debby Yerger for providing lunch to the volunteer road clean-up crew who worked on Richlandtown Pike and State Road and the Township Road Department for gathering the trash bags after they were done.

Adjournment

At 8:30 p.m., Mr. Oehler **moved** to adjourn the meeting. Mr. Zisko **seconded**; the motion **passed** unanimously.

Respectfully submitted,

A handwritten signature in blue ink that reads "J. A. Wager". The signature is written in a cursive style with a horizontal line at the end.

Jason A. Wager
Township Secretary/Treasurer

Next meeting: October 13, 2015

Approved: October 27, 2015