

Board of Supervisors

MINUTES

October 27, 2015
(held at Zion Hill Lutheran Church)

Supervisors Present: Volker Oakey, Karen Bedics and Robert Zisko

Also present: Scott MacNair, Esq. (Township Solicitor), Chief Michael McDonald, Michael Brown (Township Manager) and Jason Wager (Secretary/Treasurer)

Vice Chairperson Zisko called the meeting to order at 7:31 p.m. and opened with the Pledge of Allegiance.

Approval of Minutes

Mr. Zisko **moved** to approve the September 22 minutes as presented. Ms. Bedics **seconded**; the motion **passed** unanimously. Mr. Oakey **moved** to approve the October 13 minutes as presented. Ms. Bedics **seconded**; the motion **passed** unanimously.

Approval of Bills List

Mr. Oakey **moved** to approve the following bills paid from September 19 to October 23, 2015:

1. General Fund	\$104,249.00	5. Knecht's Bridge Fund	\$ 21.99
2. Liquid Fuels	\$ 10,270.22	6. Subdivision & Escrow	\$ 2,618.48
3. Open Space	\$ 17,139.53	7. Act 537 Fund	\$ 2,448.48
4. Street Light Fund	\$ 588.51		

Ms. Bedics **seconded**; the motion **passed** unanimously.

Reports

Road Department (posted) – The Board reviewed the 9/11 – 10/20/2015 Road Department report. The Road Department performed 502 hours of road maintenance, 154 hours of equipment maintenance, 17 hours of building maintenance, 10 hours of sign maintenance, 112 hours of roadside mowing, 5 hours of winter maintenance, 8 hours of park maintenance, 4 hours of miscellaneous and 45 hours of paperwork during this period.

Police Department (posted) – The Board reviewed October 2015 Police Department report. The STPD had 138 calls for service in September with the PSP handling 9 calls and 7 reportable crashes totaling 154 calls for service. The DARE program will be starting its third year with Springfield Elementary and the department enjoyed its time at Community Day getting the opportunity to interact with many residents. The department has chosen its number one choice for the open police officer position and hope to have him sworn in at the December 8 BOS meeting.

Treasurer – Mr. Wager reported on the budget performance for the General Fund, Liquid Fuels Fund and Capital Reserve through October 23. He stated the following: EIT revenue up 10.1% from 2014 at \$612,215, Real Estate Transfer revenue up 82.4% at \$117,367 and Real Estate/Delinquent Real Estate tax up 50.2% at \$714,376. Total revenue for 2015 was \$2,178,894, which was up 20.8% from 2014 and \$96,005 under the 2015 fiscal year budget. Total expenses were \$1,919,603, which was up 15.4% from 2014 and \$355,296 under the 2015 fiscal year budget. The Township net income was at \$259,291 compared to \$141,452 in 2014. Mr. Wager noted the 2013/2014 Liquid Fuels Fund audit was completed with no findings and the yearly MS-965 forms fairly presented based on the reporting requirements prescribed by PennDOT. He reported he again acted as Township Liaison for another successful Community Day. \$51 and 132 pounds of food was donated to the Lord’s Pantry in Ottsville and over \$1,400 was raised from the Silent Auction that will be donated to the Silver Creek AA Playground fund with over 1,000 residents and friends of Springfield Township attended the event. The committee achieved its goal of making Community Day completely self-sustaining as no Township funds were used for this year’s event.

Township Manager/Zoning – Mr. Brown conducted four Use & Occupancy resale inspections in September. He noted that the Springfield Street bridge replacement will be moving forward as he, UGI and PennDOT worked through a situation with the UGI gas line attached to the bridge. The Township avoided adding delineators costing \$1500 by painting lines to keep traffic from the side of the bridge as PennDOT reported worse damage to the bridge than it originally thought.

Public Comment on Non-Agenda Items

There was no public comment on non-agenda items.

Governmental Matters

Tax Collector Resolution – The Board discussed the resolution consolidating all the corporate knowledge about real estate tax collector compensation into one document. Mr. Oakey **moved** to adopt ***Resolution 2015-12*** memorializing compensation for the elected tax collector for 2016 and 2017. Ms. Bedics **seconded**; the motion **passed** unanimously. Mr. MacNair will report back to the Board whether the Township is required to pay the tax collector via W-2 or 1099 at a later date.

Act 115 allocation of Open Space funding resolution – The Board tabled this discussion for a later meeting.

Old Business

Stormwater fees-in-lieu – The Board table this discussion for a later meeting.

New Business

Ag Security addition – Ms. Bedics **moved** to adopt ***Resolution 2015-11***, accepting TMP’s 42-009-114, 42-009-114-001 and 42-009-114-003 consisting of 24.945 acres as a deemed approved addition to the Township’s Agricultural Security Area as the original application was not acted upon within the six months of receipt by the Township. Mr. Oakey **seconded**; the motion **passed** unanimously.

Fiscal Year 2016 Proposed Budget – The Board was presented the 2016 Proposed Budget and the draft of the addendum #1 of the 2016-2020 Financial Outline approved last year. Mr. Oakey **moved** to authorize the

advertisement of the 2016 Fiscal Year Proposed Budget of \$2,177,021 for the General Fund. Ms. Bedics **seconded**; the motion **passed** unanimously.

Correspondence

Mr. Zisko recognized the Codemaster rate and schedule update for 2016, the Senator Mensch October 7 letter about the November 7 annual Veterans Appreciation Breakfast and the grant receipt notice for of \$4,625 for maintenance of parks and trails from the Lehigh Valley Community Foundation.

Public Comment

Jim Mooney, 1561 Highpoint Road, thanked the Board for its work in codifying the tax collector duties.

Supervisor Comments

Ms. Bedics would like the Board to give the Township committees "Certificates of Appreciation" acknowledging their work in all aspects of the Township and have the Board discuss at a future meeting outlawing truck air brake retarders as she feels they are a nuisance.

Adjournment

At 8:30 p.m., Mr. Oakey **moved** to adjourn the meeting. Ms. Bedics **seconded**; the motion **passed** unanimously.

Respectfully submitted,

A handwritten signature in blue ink that reads "J. A. Wager". The signature is written in a cursive style with a horizontal line at the end.

Jason A. Wager
Township Secretary/Treasurer

Next meeting: November 10, 2015

Approved: November 10, 2015