

Board of Supervisors

MINUTES

November 25, 2014

Supervisors Present: Dave Long, Volker Oakey, Karen Bedics, John Oehler and Rob Zisko.

Also present: Scott MacNair, Esq. (Township Solicitor), Bob Wynn, P.E. (Township Engineer), Chief Michael McDonald, Michael Brown (Township Manager) and Jason Wager (Secretary/Treasurer)

Chairperson Zisko called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance. The Board met in executive session prior to the meeting to discuss personnel.

Approval of Minutes

Mr. Oehler **moved** to approve the October 28 minutes as presented. Mr. Oakey **seconded**; the motion **passed** 4-0 with Ms. Bedics abstaining because she was not present at that meeting. Mr. Long **moved** to approve the November 11 minutes with corrections. Ms. Bedics **seconded**; the motion **passed** 3-0 with Mr. Oehler and Mr. Oakey abstaining because they were not present at that meeting.

Approval of Bills List

Ms. Bedics **moved** to approve the following bills paid from October 25 to November 21, 2014:

1. General Fund	\$124,251.91	4. Street Light	\$ 552.22
2. Liquid Fuels	\$ 11,581.76	5. Knecht's Bridge Fund	\$ 20.18
3. Open Space	\$ 709.94	6. Subdivision & Escrow	\$ 5,439.93

Mr. Long **seconded**; the motion **passed** unanimously.

Reports

Road Department (posted) – The Board reviewed the 10/22 – 11/18/2014 Road Department report. The Road Department performed 87 hours of road maintenance, 273 hours of equipment maintenance, 37 hours of building maintenance, 4 hours of sign maintenance, 69 hours of winter maintenance and 38 hours of paperwork during this period. Mr. Brown noted that he had been in contact with the Pennsylvania Department of General Services because the Road Master had not received the requested amount of salt from the county costars salt contract supplier as of this meeting and had concern because the upper Bucks region was having salt issues/shortage. General Services stated they were working on the problem.

Police Department – Chief McDonald discussed his report from October 2014. The department and State Police handled 136 calls for service, with 5 reportable crashes during the month. The department drove 4,064 patrol miles during October.

Chief McDonald reported that the County radio communications project is on track to be switched over in mid-2015. Chief noted that the Springtown Halloween Parade was a success and the Palisades School District parent/child reunification drill held on 11/25 went well.

Treasurer – Jason Wager reported on the budget performance through November 21, 2014. The report listed EIT revenue down 5.1% from 2013 at \$640,409. Real Estate Transfer revenue was down 28.9% from last year and Real Estate/Delinquent Real Estate tax was up 29.9% from 2013. Permit revenue was down 16.8% from 2013 at \$58,076. Total revenue year to date was \$1,564,252, which is up 1.04% from last year. Total expenses were \$1,561,924, which is up 3.5% from 2013. The Township net income was a \$2,327 compared to \$39,013 last year. Mr. Wager noted he would provide a current 2014 Budget projection for their next meeting.

Township Manager/Zoning – In October, Michael Brown conducted 6 Use & Occupancy resale inspections and noted 28 permits were issued.

Public Comment on Non-Agenda Items

There was no public comment on non-agenda items.

Planning Matters

There were no planning matters to discuss.

Governmental Matters

Township Property/Liability Insurance Presentation – The Board tabled this discussion for a future meeting since Ron Brosky was not able to attend tonight's meeting.

2015 Budget Adoption – Mr. Zisko **moved** to adopt the 2015 General Fund budget of \$1,860,600, Liquid Fuels Fund budget of \$289,300 and the Capital Reserve revenue and expense of \$124,100 and \$52,900, respectively. Mr. Oehler **seconded**; the motion **passed** unanimously.

Old Business

Stormwater Fees-in-lieu – Resolution 2010-14 established capital improvement fees for exempt properties under the stormwater management ordinance. The Board discussed this resolution and the stormwater process flowchart prepared by the Township Manager and Engineer. Using examples, the Board discussed what residents must do to qualify for an exemption and the approximate costs involved having a stormwater facility or BMP built and whether they should rescind the capital contribution fee. The Board also went through the process flow chart and agreed to have the Township Manager and Township Engineer refine the process.

Mr. Oehler **moved** to rescind the stormwater capital contribution fee-in-lieu from this date forward amending Resolution 2010-14. Ms. Bedics **seconded**; the motion **passed** unanimously. The Board decided it would review the previous contributions and determine whether it would authorize refunds at a later meeting.

Mr. Oehler **moved** to waive and refund the capital contribution fee of \$1,900 to Robert Huntzinger. Ms. Bedics **seconded**; the motion **passed** unanimously.

The Board directed the Township Manager and Engineer to create a process flow chart for the flood hazard ordinance discussion.

New Business

Economic Development Advisory Committee – The Board discussed a draft resolution for the creation of an Economic Development Advisory Committee to help create opportunities for economic development through business growth, expansion and retention, advise the Board on policies to maintain a financially sustainable community and provide recommendations on Township participation in public-private partnerships. The Board determined it must decide where it thinks the Township should be in 10 years and if there would be a need for such a committee. It also decided to secure dates to hold a joint meeting in 2015 with the Planning Commission.

Correspondence

Mr. Zisko reviewed the notice of policy renewal from Philadelphia Indemnity, notice of pipeline meeting on December 2 by the Gallows Run Watershed Association, the Bucks County EMS Radio project update and a volunteer application from Arianne Elinich.

Public Comment

There was no public comment.

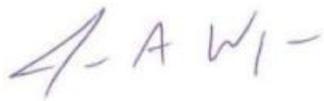
Supervisor Comments

Ms. Bedics noted she would hold a fundraiser for Passer Community Center on December 5 and invited all to come. Ms. Bedics plans a drum circle event. Ms. Bedics also noted she wanted the Board to review staff raises and Community for next year’s budget.

Adjournment

At 9:05 p.m., Mr. Oehler moved to adjourn the meeting. Mr. Long seconded; the motion passed unanimously.

Respectfully submitted,



Jason A. Wager
Township Secretary/Treasurer

Next meeting: December 9, 2014

Approved: December 9, 2014