

Board of Supervisors

MINUTES

August 12, 2014

Supervisors Present: Rob Zisko, Dave Long, Volker Oakey, John Oehler and Karen Bedics

Also present: Chief Michael McDonald, Michael Brown (Township Manager) and Jason Wager (Secretary/Treasurer)

Chairperson Zisko called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance. Mr. Zisko noted that the Board held an executive session to discuss personnel matters after the July 22 meeting.

Approval of Minutes

Ms. Bedics moved to approve the July 22, 2014 minutes with typo corrections. Mr. Oakey seconded; the motion passed 4-0 with Mr. Oehler abstaining since he was not present at that meeting.

Public Comment on Non-Agenda Items

There were no public comments on non-agenda items.

Governmental Matters

2013 Audit Report – Cheri Freeh, from Hutchinson, Gillahan and Freeh P.C., discussed the 2013 Audit with the Board. She noted there were no major findings and only two recommendations: The final Tax Collector Report must be filed by January 15 of the next year and the Board should adopt an interest rate policy regarding the Zion Hill Sewer Project Fund receivables. Ms. Freeh also noted that both pension plans are in very good shape as they are both over 80% funded.

Pollution liability for outside storage tanks – Mr. Oehler moved to authorize the Township Manager to secure pollution liability coverage for the above ground storage tanks for 2 years without terrorism coverage at a cost of \$1252. Mr. Oakey seconded; the motion passed unanimously.

Planning Matters

Authorization to send Ordinance 174 to BCPC – Ms. Bedics moved to send **Ordinance 174**, establishing standards and regulation for solar power and wind energy, systems to the Bucks County Planning Commission for review. Mr. Long seconded; the motion passed unanimously.

Old Business

There was no old business to discuss.

New Business

Budget Projects, Plans and Initiatives

Planning Commission - Scott Douglass, Chairman of the Planning Commission, discussed pending ordinances and future projects with Board. The ordinances the commission wishes to see implemented include the Sewage Ordinance, Alternative Energy Ordinance, Stormwater Protection Ordinance and Source Water Protection Ordinance. Mr. Douglass stated their future projects include reviewing the comprehensive plan, evaluating the BCPC report about the central business district and formulating an Oil/Gas/Hydraulic Fracturing Ordinance. He told the Board that the Planning Commission expects to be able to do most of the Comprehensive Plan, lowering the quote from the BCPC from \$15,000 to around \$5,000. The Commission wants representatives from all the other boards and commissions, as well as the public to make suggestions for changes to the plan.

Road/Police/Administration – Mr. Brown presented the 2015/2016 Planning/Budget Cycle to the Board for the Road, Police and Administration Departments of the Township. The Road Department requested \$23,000 of equipment replacement and a \$2,500 facility construction project in 2015 and \$100,000 for equipment purchases and a facility construction project in 2016. The Road Department asked for \$420,000 for annual operational needs and approximately \$82,000 annually for their capital equipment replacement plan. The Police Department's capital equipment replacement plan requests \$27,300 annually. It is requesting a vehicle replacement in 2015 costing between \$30,000 and \$41,000. The Administration Department's capital equipment replacement plan requests \$3,300 annually. It is requesting codification of the Township's zoning and SALDO for \$8,000 and to start developing the capability of digital document management costing \$10,000 in 1015 and 2016. The copier lease expires in April 2015, and the Board was presented 5-year options ranging from \$17,443 to \$19,928 for the unit and maintenance agreement. Mr. Brown listed some options for an Admin facility construction project reducing security exposure to the permit clerk and increasing communication.

Correspondence

Mr. Brown reviewed all correspondence including a letter from the Springtown Volunteer Fire Company requesting the Board to authorize crack sealing in their parking lot by the Township Road Department. The consensus of the Board was to allow the Township Road Department to creak seal the SVFC parking lot.

Public Comment

There was no public comment.

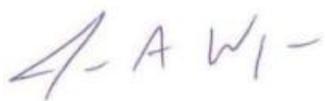
Supervisor Comments

Ms. Bedics discussed purchasing cots and shelving materials for the Road Department and Administration to use. The consensus of the Board was to allow them to purchase cots and shelves and Mr. Oehler noted the Board should continue to be aware of smaller costs adding up. She also stated she would be doing a roadside cleanup on the second Saturday of September.

Adjournment

At 9:45 p.m., Ms. Bedics **moved** to adjourn the meeting. Mr. Oehler **seconded** and the meeting adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "J. A. Wager". The signature is written in a cursive style with a horizontal line at the end.

Jason A. Wager
Township Secretary/Treasurer

Next meeting: August 26, 2014
Approved: August 26, 2014