

Board of Supervisors

MINUTES

April 22, 2014

Supervisors Present: Rob Zisko, Dave Long, Karen Bedics, Volker Oakey and John Oehler

Also present: Scott MacNair, Esq. (Township Solicitor), Bob Wynn P.E. (Township Engineer), Chief Michael McDonald, Michael Brown (Township Manager) and Jason Wager (Secretary/Treasurer)

Chairperson Zisko called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance. Mr. Zisko announced that the Board held an executive session prior to tonight's meeting to interview Park and Recreation Board applicants.

Approval of Minutes

Ms. Bedics **moved** to approve the March 25 minutes as presented. Mr. Oehler **seconded**; the motion **passed** unanimously.

Approval of Bills List

Mr. Long **moved** to approve the following bills paid from March 22 thru April 18:

1. General Fund	\$ 83,137.77	4. Subdivision & Escrow	\$ 3,429.65
2. Liquid Fuels	\$ 25,002.88	5. Street Light	\$ 547.20
3. Open Space	\$ 3,254.11	6. Knecht's Bridge Fund	\$ 28.65

Mr. Oehler **seconded**; the motion **passed** unanimously.

Road Department (posted) – The Board reviewed the 3/19 – 4/14/2014 Road Department report. The Road Department performed 373 hours of road maintenance, 200 hours of equipment maintenance, 8 hours of building maintenance, 3 hours of sign maintenance, 18 hours of winter maintenance and 29 hours of paperwork during this period.

Ms. Bedics **moved** to authorize advertising for the seal coat work bid in 2014 per Rich Pursell's 4/22/2014 Memo. Mr. Oehler **seconded**; the motion **passed** unanimously.

Police Department – Chief McDonald discussed his report from March 2014. There were 145 calls for service with 4 reportable traffic crashes. The State Police handled 12 calls for service.

Chief reported the event for the Valley Forge Military Academy is scheduled for May 8, 2014 and he received confirmation that it is covered under the Township's insurance. He also noted he attended the annual Bucks County Fire Police Association Chief's Dinner with Harold Helm, Springtown Volunteer Fire Company Fire/Police Captain. The department has been able to release old, stored property from its evidence vault because of direct access to run Pennsylvania Instant Check System. The department has three active speed radar devices.

Treasurer – Jason Wager reported on the budget performance through April 20, 2014. The April 22 report listed EIT revenue down 2.8% from 2013 at \$193,639. Real Estate Transfer revenue was down 58.2% from last year and Real Estate/Delinquent Real Estate tax was down 10.7% from 2013. Zoning Permit revenue was down 40.6% from 2013 at \$15,512. Total revenue year to date was \$398,349, which is down 10.2% from last year. Total expenses were \$514,034,

which is up 16.5% from 2013. The Township net income was a negative \$115,685 compared to a positive \$3,053 last year. He noted the Reserve was currently at \$243,976.09, down \$126,461.51 from the beginning year balance.

Mr. Wager noted the last payment on the \$100,000 Act 537 PEMA loan was paid on April 1. He stated that Community Day will be held on Saturday, September 27 and the theme is "Agriculture – The Seeds, Roots & Life of our Community".

Township Manager/Zoning – In March, Michael Brown reported 4 Use & Occupancy resale inspections were conducted and a total of 24 permits for \$7,421 were received. He noted that he met with the Bucks County Planning Commission to discuss parameters for the Comprehensive Plan update proposal and that he should have this proposal for the next Board meeting.

Fire Company Report – There was no fire company report for March.

Township Solicitor – Scott MacNair discussed an amendment to an Agricultural Conservation Easement agreement for TMP #'s 42-20-15 and 42-20-15-2. Ms. Bedics **moved** to approve the amendment to permit the owners to construct an additional agricultural building per the parameters set forth in the agreement, provided the co-grantees—Heritage Conservancy—also approved the amendment. Mr. Oakey **seconded**; the motion **passed** 4-0 with Mr. Oehler abstaining.

Public Comment on Agenda Items

There was no public comment on agenda items.

Governmental Matters

There were no governmental matters to discuss.

Planning Matters

SALDO Amendment Revisions – The Board discussed an ordinance to establish minimum performance standards for recreation land and facilities during the development process and require mandatory dedication of said recreation land. Mr. Zisko **moved** to change Section 601, Section 602.1 and Section 602.2 to state the ordinance applies only to subdivisions of 5 or more dwelling units and to remove the word, "Comprehensive" from Sections 601.2 and 603.4. Mr. Long **seconded**; Voting **Yes**: Mr. Zisko, Mr. Long and Mr. Oakey **No**: Ms. Bedics and Mr. Oehler. The motion **passed**.

Mr. Oakey **moved** to send the revised SALDO amendment regarding mandatory dedication of recreation land to the Bucks County and Township Planning Commission for review and comment. Ms. Bedics **seconded**; the motion **passed** unanimously.

Old Business

There was no old business.

New Business

- (1) **Appointment to Community Day Committee** – Ms. Bedics **moved** to appoint Cindy Dannenhower and Lesley Hopkins to the Community Day Committee. Mr. Oehler **seconded**; the motion **passed** unanimously
- (2) **Board's long-term work organization, agenda and tasks** – The Board discussed the long term agenda, goals and tasks prepared by Mr. Brown. The consensus of the Board was for Mr. Brown to draw up a resolution setting up a process for the Board to engage in long-term agenda setting and prepare a set of goals and tasks for the Board's consideration.

Correspondence

Mr. Brown reviewed all correspondence to the Board including notice of potential action for an accident on Passer Road, March/April PSATS News Bulletin, Heritage Conservancy easement monitoring reports for 2013, the Superintendent of PSD plans to address the Board at its 5/13 meeting letter and a proposal for new light fixtures on the Township building to be paid for by PPL

Public Comment

Barbara Lindtner, 2184 Springhouse Lane, complimented the Township on reviewing long-term capital needs.

Supervisor Comments

Mr. Long discussed some topics from the 2014 PSATS Conference and handed out information from the workshops he attended and a list of the 2014 proposed resolutions that were voted on.

Ms. Bedics thanked everyone on behalf of the Cooks Creek Watershed who helped on the April 5 roadside cleanup, including the police and road crew members.

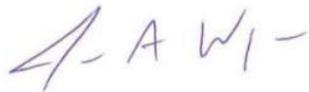
Mr. Oehler said the Board should revisit the current year budget next meeting to ensure revenue and expenses have been reconciled.

Mr. Zisko stated the Board would be conducting more interviews for the Park and Recreation Board tomorrow night.

Adjournment

At 9:26 p.m., Ms. Bedics **moved** to adjourn the meeting. Mr. Oehler **seconded**; the motion **passed** unanimously.

Respectfully submitted,



Jason A. Wager
Township Secretary/Treasurer

Next meeting: May 13, 2014
Approved: May 13, 2014