

Springfield Township, Bucks County

2320 Township Road • Quakertown, PA 18951 • 610-346-6700 • www.springfieldbucks.org

Parks and Recreation Board (PRB)

MINUTES – INITIAL MEETING

9 June 2014

1. Attendance

PRB Members Present: Sue Ziegler (Supervisor appointed Chairperson), Megan Fox, Bill Ryker, Doug Litzenberger, Frank Hollenbach

Also present: John Oehler (Township Supervisor), Dave Long (Township Supervisor), and Michael Brown (Township Manager)

2. Call to Order

Chairperson Ziegler called the meeting to order.

3. Minutes

As this was the inaugural meeting of the PRB, there were no prior minutes.

4. New Business

Mike Brown reviewed a number of procedural topics for the PRB including:

- Sunshine Act
- Open Records Act
- 2nd Class Township Code
- Ethics law and conflicts of interest
- Role of Advisory Bodies in general
- Role of Chairperson
- Role of Recording Secretary and minute taking

The PRB reviewed the Vision and Mission statements of the Parks and Recreation Plan and found no reason to change them. Having a Parks and Recreation plan provides the PRB the ability to apply for various grants.

EAC walked the Hickon property to inventory the site while looking for unusual plant/wildlife. PPL still owns the property, so arrangements would have to be made with PPL if/when the PRB would like to walk the property.

Mike Brown will be sure PRB will be notified of any funding or other window of opportunity

Township has pledged to match any funds planned to be spent from \$111,000 grant for Peppermint Park. Mike Brown will look for paperwork on the grant application for the PRB. PRB has ability to change the plan for development on Peppermint Park. One aspect to consider is the sustainability / maintenance of the park.

There was discussion of the Saucon Rail Trail, lease with SEPTA, and other trail information. Frank Hollenbach reported that there has been interest voiced on this topic at the Quakertown Regional Trail Network Steering Committee meetings.

PRB will have a booth at Community Day. Megan Fox will make arrangements for the booth. PRB intent is to have maps and share information/updates on Peppermint Road park plan. Bill Ryker offered to look for a softcopy of the Peppermint Road concept plan and maps to place the site.

Discussion was held over need for policies for things such as Park Naming, Volunteers, and permitting for Park usage.

Doug Litzenberger moved for Sue Ziegler to be PRB Chair. Frank Hollenbach seconded. The vote was unanimous for.

Megan Fox moved for Frank Hollenbach to be PRB Recording Secretary. Doug Litzenberger seconded. The vote was unanimous for.

PRB will be expected to give 2 year plan at an August 2015 Board of Supervisors (BoS) meeting. We will give an update at an August 2014 meeting

PRB will meet 2nd Monday of the month, 7:30PM. Mike Brown will take care of advertising meetings for the remainder of 2014.

5. Public Comment

Mr. Mark Vorndran, 2220 Rowland Road spoke on the topic of the Peppermint Road Park. He suggested the PRB should walk the property. He voiced a concern over the parking lot location on the concept plan.

Mr. Bob Morris, 2210 Rowland Road spoke on the topic of the Peppermint Road Park. He also suggested the PRB should walk the property before making decisions on the concept plan.

6. Adjournment

There being no other business, at 9:30 p.m., the meeting was declared adjourned by the Chair.



Respectfully submitted,
Frank Hollenbach
PRB Recording Secretary

Next meeting: Monday, 14 July 2014

Minutes Approved: Monday, 14 July 2014