

Board of Supervisors

MINUTES

June 25, 2013

Supervisors Present: Barbara Lindtner, Dave Long, John Oehler and Rob Zisko **Not Present:** Volker Oakey
Also present: Bob Wynn (Township Engineer), Scott MacNair (Township Solicitor), Rich Schilling (Township Manager) and Jason Wager (Secretary/Treasurer)

Barbara Lindtner, Chairperson, called the meeting to order at 7:35 p.m. and opened with the Pledge of Allegiance. The Board of Supervisors held an executive session prior to the meeting to discuss real estate and personnel.

Approval of Minutes

John Oehler **moved** to accept the May 28, 2013 minutes as presented. Dave Long **seconded**; the motion **passed** unanimously.

Approval of Bills List

Rob Zisko **moved** to approve the following bills paid from May 25 – June 21, 2013:

1. General Fund	\$ 43,810.74	4. Subdivision & Escrow	\$ 2,764.24
2. Liquid Fuels	\$ 1,730.92	5. Special Fees	\$ 23.64
3. Open Space	\$ 50,091.22	6. Street Light	\$ 578.60

John Oehler **seconded**; the motion **passed** unanimously.

Reports

Road Department (posted) – The Board reviewed the 5/20-6/17/2013 Road Department report as presented. The Road Department performed 553 hours of road maintenance, 42 hours of equipment maintenance, 16 hours of building maintenance and 93 hours of roadside mowing during this period. The DSA grant project on Springhouse Lane was completed and blacktop patching was done on Oak and Woodcock Lanes and Peppermint Road. Cold patching was also performed throughout the Township.

Police Department – The Board reviewed the 5/24-6/20/2013 Police report as presented. There were a total of 155 calls for service with State Police handling twenty of these calls. Eleven motor vehicle accidents occurred and \$15,596 worth of property was stolen with no property recovered during this time period.

The department will be receiving new uniforms after a donation was received from a local family. The uniforms purchased in 2011 did not hold up as well as the officers hoped and they will now have a more consistent appearance and more professional look with their new uniforms. Chief McDonald has applied for grants to help with the cost of their bulletproof vests and funding for an Automated License Plate Recognition System.

Rich Schilling discussed a recent massage business application found in Chief McDonald's report. The Police Department normally performs background checks on new applicants and in this case they found several discrepancies with this recent

application. Rich stated that the application was ultimately withdrawn and he commended the police on the excellent work they did on this particular background check.

Treasurer Report – Jason Wager reported on the budget performance and Treasurer’s report through June 23. EIT revenue was down 3% from 2012 at \$350,115. Real Estate Transfer revenue was up 47% from last year and Permits were up 5% from 2012. Real Estate and Delinquent Real Estate tax was up 10% from 2012. Total revenue year to date was \$913,395 (\$29,997 over budget) and was up 8% from last year. Total expenses were \$677,866 (\$12,071 over budget) and are up 4% from 2012. The Township net income was \$235,529 (\$17,926 over budget) compared to \$195,099 at the same time last year.

Jason stated he attended the Lafayette College Meyner Center’s 11th Annual Forum on Local Government on May 29 with Rob Zisko and Rich Schilling. The speakers included government officials from areas that have been under extreme stress over the last few years. The forum was very informative and enlightening to how local governments can survive during stressful times. Jason also informed the Board he would be creating a Township Facebook page and Twitter account to help keep residents better informed during emergencies and of events happening in the Township.

Township Manager/Zoning – Rich Schilling reported the Parks and Recreation Plan with the Recreation Plan Committee’s recommendations integrated into the draft document was finished and will be presented to the Board later on during this meeting.

Rich stated Zoning activity had been fairly significant during May and early June. He informed the Board that there has been a problem in the Township and surrounding municipalities with bank owned foreclosed properties not being properly maintained. Zoning performed two Use & Occupancy inspections for resale in May and processed a total of twenty three permits for total revenue of \$5,808.

Public Comment on Agenda Items

Hans Reinmann, EAC Chairperson, stated the Council would help with the trails and environmental aspects of the Parks and Recreation Plan once it has been adopted. Barbara Lindtner stated this would be part of the discussion of the Committee activities in July.

Presentation

Cheri Freeh, CPA from Hutchinson, Gillahan & Freeh, PC presented the results of the 2012 Springfield Township financial audit report. There were no material weaknesses or significant deficiencies found. They had a few recommendations in regards to electronic bill paying and reconciling the real estate tax payments. Cheri highlighted some of the new terminology in the financial statements established by the Governmental Accounting Standards Board. The Township ended 2012 with a surplus of \$205,000. Cheri reported the Township pension funds are minimally distressed.

Old Business

(1) DCNR Grant Application – Barbara Lindtner and Rich Schilling outlined and discussed the Peppermint Road Park concept plan as presented with the Board. John Oehler moved to adopt **Resolution 2013-12** authorizing Springfield Township to request a Greenways, Trails and Recreation Program grant of \$111,323.50 from the Commonwealth Financing Authority to be used for the Peppermint Road Park project. Dave Long seconded; the motion passed unanimously.

(2) Open Space – Agreement of Sale – Barbara Lindtner moved to authorize the Township Solicitor to revise the Agreement of Sale for a conservation easement on TMP#42-9-128 and also create a letter to get owner of property’s consent to extend the period time to sign the agreement of sale to no later than July 31, 2013. Also, C. Robert Wynn,

Associates is authorized to revise the plan that will go with the Agreement of Sale. Dave Long **seconded**; the motion **passed** unanimously.

(3) Pennsylvania Infrastructure Loan – Barbara Lindtner **moved** to authorize creation of the public notice and the advertisement of the Ordinance for the Pennsylvania Infrastructure Loan of \$281,790 by the Township Solicitor. Dave Long **seconded**; the motion **passed** unanimously. Rob Zisko **moved** to authorize the advertisement of the Knecht's Bridge Road Oil and Chip Project bid to be paid under the PIB loan. Dave Long **seconded**; the motion **passed** unanimously.

(4) Draft Parks & Recreation Plan – The Board was presented the revised draft of the Parks & Recreation Plan by Rich Schilling for them to review and discuss at the July 23 meeting.

John Oehler departed at 8:23 p.m.

Governmental Matters

The Board reviewed the email from Governor Corbett discussing the Pennsylvania pension crisis.

Planning Matters

(1) Sewage Monitoring Ordinance – The Board reviewed and discussed the revisions made by Bob Wynn to the Management and Maintenance of Individual and Community Sanitary Sewage Disposal Facilities Within the Township Ordinance presented at the May 28 BOS meeting. The Board tabled the discussion for a later meeting. The Board authorized Rich Schilling to draft a letter to Representative Paul Clymer to ask for help to secure the Act 537 reimbursement from the Pennsylvania Department of Environmental Protection.

New Business

(1) Request from resident – Barbara Lindtner **moved** to waive the requirements to pave twenty feet of the driveway starting from the road for the property located at 3275 Martins Lane. Rob Zisko **seconded**; the motion **passed** unanimously.

Correspondence

The Board reviewed all correspondence. Rich Schilling discussed the letter received by Representative Paul Clymer from District 6 executive Lester Toaso regarding the 412 bridge replacement project. The notice to proceed was pushed back to July 10, 2013.

Public Comment

Township resident and Open Space Chairperson **Jim Nielsen** discussed large trucks detouring onto Pleasant Hollow Road. A historic fence and wall has been damaged previously along with resident's property. Mr. Nielsen was hoping this road could be posted with weight or size restriction signs. Bob Wynn explained that an Ordinance would need to be done to do this. The Board directed Rich Schilling to work with legal to draft an ordinance to post restrictions on Pleasant Hollow Road. Jim also reported that the Open Space Committee will have business to discuss with the Board before the July 23 meeting.

Township resident and EAC Chairperson **Hans Reimann** thanked Rob Zisko and Dave Long for speaking up about the Sewage Monitoring Ordinance. Hans, Kimberlee Kruchinski and Lorna Midgelow-Yearwood did maintenance and inventory on the native plants put in around the Township building. Hans reported twenty-five out of about thirty plants that he planted

a few years ago are still present. He also asked if he could discuss with Rich Schilling about putting a grid pattern on the vestibule window since he found a dead bird outside the window.

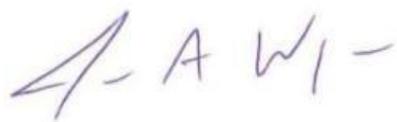
Supervisor Comments

Barbara Lindtner discussed the Board of Supervisor objectives on the spreadsheet prepared by her and Rich Schilling.

Adjournment

At 9:23 p.m., Barbara Lindtner moved to adjourn the meeting. Rob Zisko seconded; the motion passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink that reads "J. A. Wager". The signature is written in a cursive style with a horizontal line at the end.

Jason A. Wager
Township Secretary/Treasurer

Next meeting: July 23, 2013
Approved: July 23, 2013