

Springfield Township, Bucks county
Board of Supervisors – Reorganization Meeting
JANUARY 2, 2007

The meeting was called to order at 7:30 p.m. by Jim Brownlow with the Pledge of Allegiance. Supervisors present were: Chuck Halderman, Rob Zisko, Rod Wieder, Karen Bedics and Jim Brownlow along with Township Manager Richard Schilling.

Organization:

Appointment of Temporary Chairman by Board

Brownlow opened the floor for the nomination of Temporary Chairman. Wieder moved to nominate Zisko. Second by Halderman. Vote was 4-0-1 for the motion (Zisko abstained).

Nominate/Appoint Chairman of the Board of Supervisors

Halderman moved to nominate Brownlow. Second by Wieder. Vote was 4-0-1 for the motion (Brownlow abstained).

Nominate/Appoint Vice Chairman of the Board of Supervisors - Brownlow opened the floor for nominations. Rod Wieder nominated Halderman. Second by Zisko. Vote was 4-0-1 for the motion. (Halderman abstained).

Administration:

Schedule for Regular Board of Supervisors Meetings – Zisko moved to schedule regular meetings for the second Tuesday of each month, with only one meeting (second Tuesday) in June, July, August and one meeting in December. Work session meetings will be scheduled for the fourth Tuesday. Second by Halderman. Vote was unanimous for the motion.

Amount of Bonding Treasurer (\$500,000.00) – Wieder moved to set the bond for the Treasurer at \$500,000. Second by Zisko. Vote was unanimous for the motion.

Non-Uniform Employee Vacation/Holiday Schedule – Halderman moved to approve the Non-Uniform Employee Vacation/Holiday Schedule and Policy Manual as presented. Second by Bedics. Vote was unanimous for the motion.

Mileage reimbursement forty-four (.44 cents) per mile – Brownlow moved to establish mileage reimbursement in accordance to the IRS rate. Second by Wieder. Vote was unanimous for the motion.

Compensation for Zoning Hearing Board Members \$25.00 per meeting – Zisko moved to set the compensation for Zoning Hearing Board Members at \$25.00 per meeting. Second by Bedics. Vote was unanimous for the motion.

Mileage reimbursement for Planning Commission \$10.00 per meeting. Zisko moved to set the mileage reimbursement for Planning Commission Members to \$10.00 per meeting. Second by Wieder. Vote was unanimous for the motion.

Depository for Township Funds – Quakertown National Bank – Zisko moved to Use Quakertown National Bank as depository for township funds. Second by Halderman. Vote was unanimous for the motion.

Authorize Treasurer to pay routine bills prior to Supervisors' meetings – Bedics moved to authorize the Treasurer to pay routine bills prior to Supervisors' meetings. Second by Brownlow. Vote was unanimous for the motion.

Appointments:

- a. Township Manager (FT) – Richard Schilling at the annual salary of \$72,600 – Moved by Brownlow. Second by Halderman. Vote was unanimous for the motion.
- b. Pension Plan Administrator – appoint Township Manager as Pension Plan Administrator and Wieder as Board representative– Moved by Zisko. Second by Bedics. Vote was unanimous for the motion.
- c. Road Foreman (FT) – Richard Pursell (\$23.85 per hour) – Moved by Zisko. Second by Wieder. Vote was unanimous for the motion.
- d. Code Enforcement/Building Inspector/Fire Marshal (FT) – Jeffrey Mease (\$21.15 per hour) – Moved by Zisko. Second by Brownlow. Vote was unanimous for the motion.
- e. Secretary/Treasurer (FT) – Sandra Everitt at annual salary of \$45,760 – Moved by Halderman. Second by Bedics. Vote was unanimous for the motion.
- f. Zoning/Planning Secretary/Administrative Assistant (FT) – Debra Godshall (13.52 per hour) – Moved by Brownlow. Second by Zisko. Bedics feels that the Board should make Godshall full-time after a year. Schilling pointed to the increased development and the townships decreased medical cost. Vote was 4-0-1 for the appointment (Bedics abstained).
- g. Police Chief – Scott M. Huber \$68,800 includes \$1,200 Longevity Pay – Moved by Zisko. Second by Halderman. Halderman would like to wait for the police contract to be settled and Bedics would like to wait for the Directives to the Chief, which were approved at the last meeting to be in place for a while before raising the salary. Zisko amends motion to a 2% increase from last year’s wage - \$66,187.80 and a \$1200 longevity payment. Halderman seconds the amended motion. Vote was unanimous in favor of the amended motion.
- h. Police Officers salary set by contract:
 Mark Laudenslager - \$55,775 (\$26.81 per hour) Overtime Rate \$42.24 per hour plus \$2,100 Longevity and \$700 Education Bonus
 Michael McDonald - \$55,775 (\$26.82 per hour) Overtime Rate \$40.51 per hour plus \$500 Longevity – Moved by Zisko. Second by Wieder. Vote was unanimous for the motion.
- i. Police Secretary (FT) – Linda Bartholomew (\$14.50 per hour)
- j. Road Department (FT) -Hoferica \$19.50 per hour; James Stevens \$15.08 per hour
 CDL/Equipment Operator (Seasonal PT) - \$13.50 per hour
 Skilled Laborer (PT) - \$11.00 per hour
 Maintenance Man (PT) - \$13.00 per hour
 Moved by Zisko. Second by Halderman. Vote was unanimous for the motion
- k. Township Solicitor - Esquire Terry Clemons & Associates at \$135 per hour – Moved by Brownlow. Second by Halderman. Vote was unanimous for the motion.
- l. Township Engineer - C. Robert Wynn & Associates at \$95.00 per hour – Moved by Zisko. Second by Wieder. Vote was unanimous for the motion.

Vacancies:

- a. Planning Commission - Two four year terms (Barb Lindtner and Stefanie Campbell have asked to be reappointed) – Reappointment moved by Wieder. Second by Bedics. Vote was unanimous for the motion.
- b. Zoning Hearing Board – One three year term (Alex Bodian has asked to be reappointed and David Reitz has asked to be appointed to the One year Alternate position – Reappointment for Bodian and appointment of Reitz moved by Zisko. Second by Halderman. Vote was unanimous for the motion.
- c. Historic Commission – One five year term (Armand DiYenno has asked to be appointed)
 Appointment moved by Zisko. Second by Wieder. Vote was unanimous for the motion.
- d. Vacancy Board (1 year) – (Dennis Steskal has asked to be reappointed) – Reappointment moved by Bedics. Second by Halderman. Vote was unanimous for the motion.
- e. E.A.C. – Two three year terms – (Scott Douglas and Hans Reimann have asked to be reappointed) -

Reappointment moved by Wieder. Second by Brownlow. Vote was unanimous for the motion.

- f. Emergency Management Coordinator – One vacancy for Coordinator (Michael Guarino has asked to be appointed) – Schilling asks the Board to make the appointment of Guarino but with the appointment must go up the chain to Governor Rendell so to also appoint Edward Ziegler who is serving as the Assistant Coordinator at the present time to be interim Coordinator until the Governor makes the appointment of Guarino official. Halderman moves to appoint Ziegler to be interim Coordinator and to forward Guarino name to the Governor for acceptance as the Coordinator. Second by Zisko. Vote was unanimous for the motion.

Resolution for 2007 Taxes:

- a. Resolution 2007-001 Setting of Tax Rates
 - 1) Real Estate Tax - 3.5 mills
 - 2) Street Light Tax - .32 per front foot of properties having street lights
Properties fronting on Sonny Lane will be billed by expenses incurred and divided evenly over the properties.
 - 3) Earned Income Tax ½ of 1%
Earned Income Tax .25% for Funding Open Space Program
 - 4) Real Estate Transfer Tax ½ of 1%
 - 5) Amusement Tax 5%
 - 6) Emergency and Municipal Services Tax – \$52 per year and in accordance with Ordinance #136
Zisko moved to approve Resolution 2007-001. Second by Halderman. Vote was unanimous for the motion.
- b. Resolution 2007-002 – Establish Commerce Bank as Depository for Township Taxes – Moved by Zisko. Second by Bedics. Vote was unanimous for the motion.
- c. Resolution 2007-003 – Fee Schedule – Moved by Zisko. Second by Bedics. Vote was unanimous for the motion.

Appointment of Delegates to State Convention:

- a. (One)Voting delegate - Zisko motions to appoint Karen Bedics as voting delegate to the State Convention. Second by Wieder. Vote was unanimous for the motion.

PUBLIC COMMENT - None

SUPERVISORS' COMMENTS:

The Board directs Schilling to have letters sent out to all the individuals who have applied for various boards and commissions.

ADJOURNMENT:

Rob Zisko motions to adjourn the meeting at 8:25 p.m. Seconded by Chuck Halderman. Vote was unanimous for the motion.

Respectfully Submitted

Sandra L. Everitt
Secretary/Treasurer