

Springtown Water Authority

Meeting Minutes for September 8th, 2026

Call to Order: The chair called the meeting to order at 7:00 PM. Board Members present were Donald Kucher-Chair, Raymond Kade Secretary, Bill Ryker Treasurer, and Michael Sullivan.

Absent Allen Kugler.

Also attending the meeting were Rich Ceroff-System Manager, Rick Howard-Legal Counsel (on phone), Attorney Elizabeth Swierzewski, and Authority Engineer Fred Ebert.

Pledge of Allegiance

Michael read the minutes from August 3, 2026.

Motion to approve the August 3, 2026, minutes by Bill seconded Raymond and approved by the board.

Treasurers Report: Bill Presented the treasurers report. The net income as of September 8th, 2026, is \$5,096.15. The total for bills is \$9,583.81. The report is as posted.

Payment of bills: Raymond made a motion to pay the bills; Michael seconded the motion; The motion passed with no objections.

Solicitor Report: Rick reported that he sent a document for “The Springtown Water Authority Sexual Harassment Policy” which is to be reviewed by the Board members. The board will consider adoption of the policy at our next meeting on October 5th, 2026.

Rick contacted Arrow to ask for the unaccounted water loss report documentation for the years of 2024 and 2025. Rick is waiting for a reply from Arrow.

Rick has requested a copy of the authority's insurance policy from EMC. He will review the policy to ensure that it meets the requirements called for in the grant agreement.

Consulting Engineer Report: Fred Ebert has received the survey for the fire department property. There are numerous issues that must be addressed including the 100-year lease of the parcel at the authority pump house and various easements through the system. The Authority should have an easement for any work area not in the public right-of-way.

System Operators Report:

Rich has requested that we ask the township to give the Authority the plumbing code that enforced for new construction.

For security reasons we need to replace the locks throughout the system. Rich will get quotes for replacement locks and present his recommendations at the next meeting.

Business:

Michael Sullivan was welcomed by the board members to take his seat on the Water Authority Board.

Adjournment: Bill made a motion to adjourn at 8:30 PM, Raymond seconded; motion carried without objection.

The next meeting is scheduled for October 5th, 2026.

Respectfully Submitted,

Board Secretary Raymond Kade