

Board of Supervisors

**MINUTES
December 10, 2024
IN-PERSON MEETING
BOS WORK SESSION**

Supervisors Present: Bill Ryker, Pete Kade, Jim Hopkins, Dave Long and Lorna Yearwood.

Also present: Rich Pursell (Township Manager/Public Works Director) & Scott MacNair Esq. (Township Solicitor).

Mr. Ryker called the meeting to order at 7 p.m. and opened with the Pledge of Allegiance. Mr. Ryker advised there will be an executive session held after the meeting to discuss personnel and litigation.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None given.

BUSINESS ITEMS

McCarthy – Easement Adjustment Request – Mr. Long stated Springfield Township was under the impression there was a potential agreement of sale between current owners and potential owners which would require an easement adjustment. The Parks and Land Preservation Board was supposed to review it first and they asked the Planning Commission to weigh in. The Planning Commission provided some informational feedback. There has been some discussion since that time that the sale may not move forward so the Board will not be taking any action on this agenda item.

Request for Fire Police – Motion made by Mr. Long, seconded by Mr. Kade and unanimously approved move to authorize the use of the Springtown Fire Company Fire Police (Palisades Regional Fire Company) at the Living Nativity Event scheduled at Trinity Lutheran Church on December 14, 2024, from 4:30 pm – 8:30 pm.

Certificate of Appreciation (EAC) – Ms. Scattergood has served on the EAC from 2017 until December of 2024. She is resigning from the EAC at the end of this year. There was a Certificate of Appreciation done for her that will be presented to her Thursday at the staff/volunteer Holiday party.

Resolution 2024-24 Citation for Bobb Carson – Mr. Hopkins read a citation (**Resolution 2024-24**) that was prepared for Mr. Bobb Carson, as he ends his term with the Planning Commission. The Board acknowledged and thanked Mr. Carson for his 50 years of service to Springfield Township. Motion made by Mr. Hopkins, seconded by Ms. Yearwood, and unanimously approved to adopt **Resolution 2024-24**, issuing a citation to Mr. Bobb Carson.

Planning & SALDO Fees Collected in 2024 – Mr. Pursell stated he needs to allocate the fees to close the books in 2024. He recommended putting the \$44,000.00 of it into Capital to overlay Passer in two years when the Cooks Creek subdivision is complete. Solicitor MacNair stated the fee in lieu of was done via waiver and that would need to stay with Roads regarding improvements. The money would need to be earmarked and cannot be used for Solar at the Township. Motion made by Mr. Kade, seconded by Ms. Yearwood to authorize the transfer of \$44,000.00 to Capital Reserve for the fees collected in lieu of road widening for Cooks Creek Subdivision. Motion made by Mr. Long, seconded by Mr. Kade and unanimously approved to authorize the transfer of \$12,650.00 to Capital Reserve for the fees collected in lieu of recreational improvements for Cooks Creek Subdivision.

Road Grants - Mr. Pursell stated the Township budgeted \$15,000.00 in revenue from road grants in 2024, we have brought in \$216,531.13 in total grant money.

In expenses for the road grant, we have spent \$107,750.79. This leaves the Township with a revenue of \$108,780.34. Mr. Pursell's recommendation is to move it and keep it with the Road Department so this would pay for 2/3 of the new F-600 Dump Truck. Solicitor MacNair stated he believes it needs to stay with the Road Department but would need to see the grant details. Motion made by Mr. Long, seconded by Ms. Yearwood and unanimously approved to authorize the transfer of \$100,000.00 from the General Fund to the Capital Reserve Fund.

Voting Location – The Board of Supervisors would like to change the voting location from the Township building due to our upcoming addition construction. It is up to the Board of Elections to decide the next voting place that will be utilized in 2025. Motion made by Mr. Hopkins, seconded by Mr. Kade and unanimously approved to discontinue the voting at the Municipal Building. Mr. Nilsen, Pleasant View Road, stated the Republican party has been in discussion with the Board of Elections to bring the voting back to Trinity Lutheran church down the road. Mr. Tony McGuire, Constable, stated he feels the school is a safer option and he will contact the Board of Elections to voice his opinion. Mr. Bruce Whitesell, Democratic Committee in Springfield Township, stated they are in favor of moving voting away from the Township Municipal Building.

Revision to Non-Uniformed Personnel Manual – Mr. Pursell stated the office hours that were changed years ago weren't reflected in the manual. So, this is an update for that as well as since this will no longer be a polling place, employees won't get Primary and Election Day off anymore; they will get two floating holidays instead. Motion made by Ms. Yearwood, seconded by Mr. Kade and unanimously approved to authorize the revisions made in the Non-Uniformed Personnel Manual.

Discussion on Solar – Ms. Yearwood and Mr. Pursell met with Exact Solar on 12/2/24 to discuss the possibility of installing solar arrays in the upper field on the Township property. This would get hooked up to the Township Building and to the Building in the Lower Lot. If the Board would like to pursue this, an RFP would have to be done for the solar project. An RFP would be required for any ground mount arrays. Costars acknowledges rooftop mounted arrays but not ground mount arrays. Mr. Hopkins stated the next step would be the Zoning Hearing Board then the RFP. Engineer Fulmer will put together a plan to take to the Zoning Hearing Board on solar panel location and design. Motion by Mr. Long, seconded by Mr. Kade, unanimously approved allowing Engineer Fulmer to formulate a plan, not to exceed \$5,000, to take to Zoning Hearing Board for relief.

Resolution 2024-25 Revision to 2022-17 Job Description for Public Works Laborer – Mr. Pursell stated there were typos caught from Resolution 2022-17 that was incorrect. This is a new resolution to correct the previous one. Motion made by Ms. Yearwood, seconded Mr. Kade, and unanimously approved to adopt **Resolution 2024-25**, which is the job description for Public Works Laborer.

Resolution 2024-26 Adopting the Job Description for Public Works Foreman – Mr. Pursell developed a job description for Road Foreman position within the Public Works Department. Motion made by Mr. Ryker, seconded by Mr. Kade and unanimously approved to adopt **Resolution 2024-26**, adopting the Job Description for the Public Works Road Foreman.

Consideration to Appoint Road Foreman – Mr. Pursell stated he spoke to the Road Department last week. Everyone seemed in agreement that Mr. Greg Weinrich would be a good fit for the foreman position. Motion made by Mr. Hopkins, seconded by Ms. Yearwood, and unanimously approved to appoint Mr.

Weinrich as Road Foreman beginning January 1, 2025, with the salary of \$62,754.12

Managers Employment Agreement – Solicitor MacNair stated he will correct the typo and the floating holidays that were recently worked out. Motion made by Mr. Kade, seconded by Mr. Hopkins, unanimously approved to accept the Two (2) Year Employment Agreement between the Township Manager, Public Works Director, Treasurer and Springfield Township.

PUBLIC COMMENT

Mr. Jim Nilsen, Pleasant View, he stated it is admirable that the Township is looking into Solar Panels for the Building. Mr. Nilsen cautioned about inverters – how long they last and replacing them is not cheap.

BOARD MEMBER COMMENTS

Mr. Hopkins wished everyone Happy Holidays. He stated P&L statements for this year were received by the Board from Mr. Pursell and Mr. Hopkins thanked all the Township employees for their hard work this year and keeping the Budget squared away.

Mr. Ryker stated there is a point in the future where the numbers go into the red and warns the BOS needs to be careful in what we invest in and how we handle our money.

Ms. Yearwood stated there are 5 volunteers for the ad hoc communication committee. Ms. Yearwood said 2026 is the 250th anniversary of America. She questioned if the township would be doing anything to celebrate and said perhaps the Community Day committee can plan something. Ms. Yearwood said this is the end of her first year as a supervisor and thanked everyone for being good collaborators.

ADJOURNMENT

Executive session to be held after to discuss personnel and litigation. There was a special meeting yesterday and an executive session was held after to discuss personnel and litigation also.

Motion by Mr. Kade, seconded by Mr. Hopkins, and unanimously carried to adjourn the meeting at 8:20 p.m.

Respectfully submitted,



Lisa Gerhart
Secretary

