

**Board of Supervisors**

**MINUTES  
 APRIL 18, 2023**

**IN-PERSON/VIRTUAL MEETING**

**Supervisors Present:** Pete Kade, Tony Matzura, James Nilsen, Bill Ryker and Jim Hopkins.

**Also present:** Rich Pursell (Township Manager/Public Works Director), Lisa Gerhart (Secretary), Michael McDonald (Chief of Police), and Scott MacNair, Esq. (Township Solicitor).

Mr. Matzura called the meeting to order at 7 p.m. and opened with the Pledge of Allegiance.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Denise Dimming, 3115 Mink Road, discussed dump trucks on their road. She stated they are more frequent and questioned where they are going. She stated the road is not wide enough to accommodate dump trucks. She stated the road needs truck restrictions. Mr. Pursell advised trash trucks are exempt from any truck restrictions. Chief McDonald stated local delivery trucks are permitted as well. It was discussed that Mink Road is being used as a cut through between Rt 412. Mr. Matzura advised all these road issues are on the Board's radar.

**FINANCIAL REPORT**

Mr. Matzura stated the financial report and balances are posted.

Fund Balances as of March 31, 2023

General Fund	\$ 412,971	COVID Relief Fund	\$534,564
- CD General Fund	- \$243,000		
Open Space Fund	\$ 694,659	Liquid Fuels Fund	\$523,838
Escrow Fund	\$ 497,479	Street Light Fund	\$4,275
Capital Reserve Fund	\$ 494,384	Act 537 Escrow Fund	\$86,191
- CD Capital Reserve	-\$243,000		
Dedicated EMS	\$8,356	Dedicated Fire	\$42,314

**PAYMENT OF BILLS**

(March 1, 2023 – March 31, 2023)

General Fund	\$111,643	Open Space Fund	\$74
Capital Reserve Fund	\$2,713	Liquid Fuels Fund	\$11,229
Escrows	\$4,230	Street Light Fund	\$714

Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried approving payment of bills from March 1, 2023 – March 31, 2023. Mr. Hopkins questioned the Capital Reserve Fund balance being correct and asked Mr. Pursell to double-check it and if needs fixing to amend.

#### APPROVAL OF MINUTES

Mr. Hopkins advised of a typo on March 14, 2023 minutes in which he was quoted wrong. Ms. Gerhart will fix. Motion by Mr. Hopkins, seconded by Mr. Ryker and unanimously carried approving the March 14, 2023, minutes. Motion by Mr. Ryker, seconded by Mr. Matzura and unanimously carried approving the March 28, 2023, minutes as presented.

#### BUSINESS ITEMS

**Bank Accounts Opened for Fire/EMS Tax Funds** – The discussion to open bank accounts for the dedicated Fire and EMS tax happened previously but wasn't memorialized in the minutes. This motion will be retroactive to January 2023 and is important for auditing purposes for next year. Motion made by Mr. Nilsen, seconded by Mr. Matzura and unanimously carried to authorize the opening of a dedicated Fire Tax bank account and EMS Tax bank account at QNB retroactive to January 30, 2023.

**Request for Fire Police – Haycock Township** – Springfield Township received a request for Fire Police for two events in Haycock Township. Motion by Mr. Nilsen, seconded by Mr. Hopkins and unanimously carried authorizing the use of Springtown Fire Company Fire Police (Palisades Regional Fire) at the Independence Triathlon scheduled for May 21, 2023 and the Steelman Triathlon scheduled for August 6, 2023 at Nockamixon State Park.

**Donation Acceptance for Police** – The Township received a \$2,000 donation from Mr. George Ross for the police department. Mr. Pursell will send a thank you letter once the Board accepts the donation. Mr. Dave Long, 3260 Drifting Drive, asked if the donation was for anything specific. Mr. Ryker advised it is usually at the discretion of the Chief what the money gets used for. The motion was made by Mr. Ryker, seconded by Mr. Hopkins, and unanimously carried acknowledging the donation of \$2,000 from Mr. George Ross.

**Discussion on Crack Sealing the Springtown Fire Company Parking Lot** – Mr. Pursell advised the earliest the Public Works Department would be able to do this would be the end of June. It would take approximately a day and a half with four employees. The cost for materials would be roughly \$1,200 plus \$100 in propane. Motion by Mr. Hopkins, seconded by Mr. Kade, and unanimously carried to crack seal the Springtown Fire Company Parking lot. Mr. Kade asked if the cost would come out of the dedicated tax for the Fire company. The answer is no, as it was suggested this be done by Mr. Nilsen. Mr. Nilsen advised it had been done in the past and he was disappointed no one from the Springtown Fire Company (Palisades Regional Fire) was present to discuss this. The Richland Township Fire and Rescue (Shelly) was present in the audience and advised they have to pay for their own parking lot maintenance.

**Discussion on Truck Payment** – Mr. Pursell stated The International Dump Truck that was ordered in June of 2021, has finally arrived in Reading to be upfitted. We have received a bill for the truck in the amount of 96,394.00. The question to the Board is are we paying for this out of the Capital Reserve account or out of the ARPA account. Once the truck is upfitted the next payment will be in the amount of \$59,873.00. This decision for this payment can be made once the truck is completed. Mr. Hopkins advised since the ARPA funds are use or eventually lose, we may as well use them now. Motion by Mr. Hopkins, seconded by Mr. Kade and unanimously carried to pay for the 2024 International Cab and Chassis in the amount of \$96,394 out of the ARPA account.

**Resolution 2023-09 – Bird Town** – Ms. Yearwood, Chair of EAC, asked the Board to adopt the newest Bird Town Resolution 2023-09. This is to satisfy the conditions of the Bird Town Membership. Mr. Hopkins read the resolution. Motion made by Mr. Kade, seconded by Mr. Nilsen, and unanimously carried to adopt **Resolution 2023 – 09** of Springfield Township to adopt initiatives to be recognized as a Pennsylvania Audubon Council Bird Town.

**Discussion on Establishing a Finance Committee** – Mr. Matzura said he wanted it on the agenda for a discussion. He said he was open to suggestions. Mr. Matzura suggested two supervisors and perhaps an outside person comprise the Finance Committee. Mr. Long, Drifting Drive, raised his hand and said he would volunteer for that committee. Mr. Nilsen said they already get a quarterly budget report and monthly reports so he isn't sure a Finance Committee is necessary. Mr. Kade said he would have to think it through more. It was agreed to discuss it again at a later date.

**Approval of ARPA Expenses** - As per previous discussions, the reimbursable bills, totaling \$78,117.05 from the ARPA Funds for 2022 and \$18,992.19 from the ARPA Funds from January through March 2023. Motion made by Mr. Nilsen, seconded by Mr. Kade, and unanimously carried to authorize the transfer of \$92,109.24 out of ARPA Fund to Capital Reserve Fund.

### REPORTS / COMMENTS

**Zoning** – A report was received and is on file.

**Police** – A report was received and is on file.

**Public Works** – A report was received and is on file.

**Solicitor** – A report was received and is on file. Mr. MacNair advised he is working on the Finding of Facts for the Conditional Use decision for H&K Quarry and will have that to the Board for their review soon as it is due May 15<sup>th</sup> 2023. Mr. MacNair also advised he submitted the letter about Conshy Cooper Zoning Hearing Board recommendations from the BOS and that the rest of the parties Findings of Fact are due this week.

**Engineer** – A report was received and is on file.

**Planning Commission** – No report was given. Mr. Dave Long, member, advised the Planning Commission has a work session this Thursday regarding zoning overlays and revitalization of the districts.

**Parks & Land Preservation Board** – No report was given.

**EAC** – No report was given.

**Historic Commission** – No report was given.

**Comprehensive Plan Update** - There was a work session prior to this meeting to focus on the next step in the process as Mr. Hopkins stated the group got a tad sidetracked but should be back on track. Mr. Ryker said the experts they will be bringing in next are a little more applicable to Springfield Township.

### CORRESPONDENCE

Board Correspondence was accepted as presented. Mr. Pursell stated there is a letter from a resident on Allison Road who was asking to widen the road because of where the neighbors farm equipment is by the road makes it narrow. Mr. Pursell said there is not much the Public Works Department can do to widen there except possibly put a culvert in there. It would cost approximately \$1,200. Mr. Nilsen advised he wants to go out there and take a look first.

**PUBLIC COMMENT**

Mr. Bob Heitz, of Shelly Fire and Rescue, reminded everyone about their cheesesteak fundraiser Friday and every 3<sup>rd</sup> Friday of the month until October.

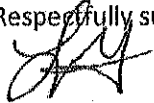
**BOARD MEMBER COMMENTS**

It was discussed that many Board members and the Township Staff will be at PSATS Conference in Hershey next week, as that is why the monthly meeting was this week instead.

**ADJOURNMENT**

Motion by Mr. Ryker, seconded by Mr. Kade, and unanimously carried to adjourn the meeting at 8:10 p.m.

Respectfully submitted,



Lisa Gerhart  
Secretary