

## **ZONING - CONDITIONAL USE** **Instructions for submitting application**

(See Zoning Ordinance Article 8 and Resolution 2008-005 Fee Schedule)

1. All information requested on application must be furnished with supporting documents.
2. Applicant must be present at Supervisor's Meeting, otherwise the petition will be dismissed, unless postponed by the Supervisors upon cause shown or upon their motion.
3. At the hearing, proof of title to the property affected must be available to the Supervisors whether the applicant's interest is as owner, tenant, purchaser, or in any other capacity.
4. The following must accompany all applications:

Eight (8) plot plans of the real estate affected, indicating the location and size of the improvements now erected and/or proposed to be erected thereon.
5. The Board of Supervisors may allow or deny CONDITIONAL USES pursuant to public notice, in accordance with the requirements of the Municipal Planning Code (PA Act 247) and hearing and after receiving recommendation from the Springfield Township Planning Commission pursuant to the standards set forth in this Ordinance. The Board of supervisors will forward the application to the Township Planning Commission at least thirty (30) days prior to the hearing for recommendation. In allowing a CONDITIONAL USE, the Board of Supervisors may attach such reasonable conditions and safeguards, in addition to those expressed in this Ordinance, as it may deem necessary to implement the purposes of this Ordinance.
6. Applicants for CONDITIONAL USE shall submit:
  - a *Conditional Use Permit Application*, along with a
  - \$500.00 Application Fee & applicable Escrow Fee  
(In the event that the amount of the escrow for a Conditional Use falls below 40% of the escrow fee, the Applicant shall replenish the escrow account to the original amount. Upon withdrawal of the Conditional Use application by the Applicant or final action by the Board of Supervisors, the difference between the escrow deposited by the Applicant and the expenses withdrawn from the escrow account shall be returned to the Applicant.

**Application for  
Conditional Uses**

- 1. Owner's Name \_\_\_\_\_  
Owner's Address \_\_\_\_\_
- 2. Applicant's Name \_\_\_\_\_  
Applicant's Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Date of Application \_\_\_\_\_
- 3. If applicant is not the owner, state applicant's authority to title interest to bring this application: \_\_\_\_\_
- 4. Description of the premises involved (attach plan of the lot and the improvements both erected and proposed).
- 5. Tax Parcel Number \_\_\_\_\_ Present Zoning Classification: \_\_\_\_\_
- 6. Present Use: \_\_\_\_\_
- 7. Nature of Improvements: \_\_\_\_\_  
\_\_\_\_\_
- 8. Use Requested by Conditional Application:
  - a. Nature of Conditional Use Sought: \_\_\_\_\_  
\_\_\_\_\_
  - b. The Conditional Use is allowed under Article \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ of the Springfield Township Zoning Ordinance.
  - c. The reason for the request is: \_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Zoning Officer's Signature

Excerpt from Resolution 2008-005

**Conditional Use/Private Petition/Private Curative Amendment Fee Schedule**

A. CONDITIONAL USE	<u>Filing Fee</u>	<u>Escrow Fee</u>
1. Agriculture	\$ 500.00	\$ 500.00
2. Greenhouse	"	"
3. Nursery	"	"
4. Riding Academy/Boarding Stable	"	"
5. Mobile Home Park	"	\$ 3,000.00
6. Private Camp/Cottage Development	"	"
7. Recreational Campsites	"	"
8. Hospital	"	"
9. Personal Care Facility	"	"
10. School (Public & Private)	"	"
11. Medical Office	"	"
12. Office	"	"
13. Veterinary Clinic	"	"
14. Convenience Store	"	"
15. Eating Place	"	"
16. Financial Establishment	"	"
17. Neighborhood Shopping Facility	"	"
18. Repair Shop	"	"
19. Retail Trade/Service	"	"
20. Emergency Services	"	"
21. Terminal	"	"
22. Auto Salvage Recycling Facility	"	"
23. Recycling Facility	"	"
24. Solid Waste Facility	"	"
25. Quarry	"	"
26. Dwelling in Combination with Business	"	"
27. All Other	"	"
B. Private Petition to amend the Ordinance as provided in Section 1302 of the Springfield Township Zoning Ordinance	<u>Filing Fee</u> \$1,500.00	<u>Escrow Fee</u> \$ 4,000.00
C. Private Curative Amendment, substantive grounds to the validity of the Zoning Ordinance or Zoning Map as provided in Section 916.1 of the PA <i>Municipalities Planning Code</i> (Act 247) as amended.	<u>Filing Fee</u> \$5,000.00	<u>Escrow Fee</u> \$10,000.00

In the event that the amount of the escrow for a Conditional Use, Private Petition or Private Curative Amendment falls below 40% of the sums required above, the Applicant shall replenish the escrow account to the original amount. Upon withdrawal of the Conditional Use, Private Petition or Private Curative amendment by the Applicant, or upon final action by the Board, the difference between the escrow deposited by the Applicant and the expenses withdrawn from the escrow account shall be returned to the applicant.