



## Springfield Township, Bucks County

2320 Township Road  
610.346.6700. ext 12 Fax: 610.346.8777  
www.springfieldbucks.org

### APPEAL TO THE UCC BOARD OF APPEALS

Uniform Construction Code Administrative & Enforcement Regulations  
**Uniform Construction Code, Act No. 45 of 1999**  
403.121. Board of Appeals

(a) A municipality that has adopted an ordinance for the administration and enforcement of the Uniform Construction Code or is a party to an agreement for the joint administration and enforcement of the Uniform Construction Code shall establish and appoint members to serve on a board of appeals under section 501(c) of the act.

(b) The board of appeals shall hear and rule on appeals requests for variances and requests for extensions of time. An application for appeal shall be based on a claim that the true intent of the act or Uniform Construction Code has been incorrectly interpreted, the provisions of the act or Uniform Construction Code do not fully apply or an equivalent form of construction is to be used.

---

#### INSTRUCTIONS for an Appeal to the UCC Board of Appeals

- All information, with supporting documents, must be furnished on an appeal form.
- Appellant must be prepared to proceed to hearing upon their appeal, as advertised; otherwise the appeal will be dismissed unless postponed by the UCC Appeal Board upon cause shown or upon their own motion.
- At all hearings, proof of appellant's interest whether owner, tenant purchase or in any other capacity, must be provided.
- Attach the proper filing fee (per current fee schedule available on website), payable to the Springfield Township.
- Applicant must provide all requested information. The application must be completed in its entirety. An incomplete application will be returned to the applicant with the filing fee.
- **Ten (10) copies of application – only original to be notarized – must be submitted to Springfield Township.**



# Springfield Township, Bucks County

2320 Township Road  
610.346.6700. ext 12 Fax: 610.346.8777  
www.springfieldbucks.org

## APPEAL TO THE UCC BOARD OF APPEALS

Appeal is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the undersigned from a decision of the Building Code Official dated \_\_\_\_\_, 20\_\_\_\_. An application for appeal shall be based on a claim that the true intent of the adopted UCC Code has been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent form of construction can be used.

### 1. APPELANT INFORMATION

First Name	Last Name	Business Name	
Street Address	City	State	Zip
Phone	Fax	E-Mail	

2. A **BRIEF DESCRIPTION AND LOCATION** of the real estate to be affected by proposed change:

3. The **PRESENT USE OF THE PROPERTY** is

4. **SECTION(S) OF THE BUILDING CODE BEING CHALLENGED** by this appeal, specify International Building Code: ICC Electrical Code, International Mechanical Code, International Fuel Gas Code, International Plumbing Code, International Residential Code, International Fire Code, International Energy Conservation Code, International Existing Building Code, International Urban-Wildland Interface Code, International Property Maintenance Code, and **EDITION REFERENCED.**

**5. Check the REASON FOR THE APPEAL from the decision of the Building Code Official:**

- The Code Official refuses to grant a modification to the provisions of the Code covering the manner of construction.
- The Code Official refuses to grant a modification to the provisions of the Code covering the material.

**6. Check the NATURE OF APPEAL of the above-referenced section.**

- The true intent of this Code has been incorrectly interpreted.
- The Code adopted has been incorrectly interpreted.
- The provision of the Code does not fully apply.
- An equivalent form of construction can be used.

**7. The TYPE OF IMPROVEMENT in question is:**

- New Building
- Addition
- Alteration
- Demolition

**8. Principle TYPE OF FRAME:**

- Masonry
- Wood
- Structural Steel
- Reinforced Concrete
- Other:

---

**9. Principle TYPE OF HEATING:**

- Gas
- Oil
- Electric
- Other:

---

**10. Type of SEWAGE DISPOSAL:**

- Public
- Private

**11. Type of WATER SUPPLY:**

- Public
- Private

**12. BUILDING / STRUCTURE DETAILS:**

Number of Stories	_____
Total Sq. Ft. of Living Area	_____
Total Sq. Ft. of Floor Area (non-residential)	_____
Total Sq. Ft. of Garage	_____
Total Sq. Ft. of Deck & Porches	_____
Total Sq. Ft. of Land Area	_____
Number of Bedrooms	_____
Number of Bathrooms	_____

**13. State the NATURE OF THE APPEAL REQUEST:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14. State the REASON THIS APPEAL SHOULD BE ALLOWED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**15. ATTACH** to this appeal a **DETAILED DIAGRAM** of the structural elements affected by this appeal. Indicate dimensions and location.

**16. Enclose the necessary FILING FEE.**

**17. SIGNATURES:**

Appellant: \_\_\_\_\_ Date: \_\_\_\_\_

Business/Company Name: \_\_\_\_\_

Capacity/Position with said Business/Company: \_\_\_\_\_

**COMMONWEALTH OF PENNSYLVANIA**

**COUNTY OF BUCKS**

I/We, \_\_\_\_\_ being duly sworn according to law, depose and say that the facts set forth above are true and correct.

\_\_\_\_\_  
Appellant (Seal)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public My Commission Expires \_\_\_\_\_

**FOR SPRINGFIELD TOWNSHIP USE ONLY:**

Received By: \_\_\_\_\_

Date Application Filed: \_\_\_\_\_

Hearing Date Scheduled For: \_\_\_\_\_

**DECISION** of the UCC Appeal Board:

Approved       Denied

**REMARKS:**

---

---

---

---

---

**APPELANT'S GENERAL COMMENTS:**

---

---

---

---

---

**UCC BOARD NOTES:**

---

---

---

---