

Springfield Township, Bucks County

2320 Township Road ▪ Quakertown, PA 18951 ▪ 610-346-6700 ▪ www.springfieldbucks.org

Board of Supervisors Meeting

MINUTES

November 13, 2007

The meeting was called to order at 7:40 p.m. by Vice Chairman Chuck Halderman and opened with the Pledge of Allegiance.

All Supervisors Present: Karen Bedics, Jim Brownlow (arrived @ 7:50 p.m.), Chuck Halderman, Rod Wieder and Rob Zisko.

Also present: Terry Clemons, Solicitor; Bob Wynn, Township Engineer (left early); Sandy Everitt, Secretary/Treasurer; and Rich Schilling, Township Manager. (Bob Wynn, Township Engineer—attended executive session only)

Chuck noted that the Supervisors had an executive session prior to this meeting to interview potential candidates to rewrite the Township's Act 537 Plan. Another Executive Session was held on November 8 to cover personnel matters.

Minutes – Deferred Approval of October 23, 2007, Minutes

Approval of Bills

Rob Zisko **moved** to accept the bills (\$144,079.99) for payment as listed on the October 20 – November 9, 2007, bills list (appended to these minutes). After several questions, Rod Wieder **seconded**; the motion **passed** unanimously.

Jim Brownlow took over the chair for the remainder of the meeting.

Reports

The **Road Department Report** is posted and was accepted as published. Karen Bedics asked that PennDOT be contacted about a pot hole on Slifer Valley Road near the bridge. Chief Laudenslager stated this had already been reported to PennDOT.

The **Code Enforcement Report** is also posted. Chuck asked if there were no ZHB hearings scheduled. Rich Schilling indicated that because David Taylor just began as Building and Code Enforcement, he had not prepared a report. He stated that a zoning report from Dave Taylor would be provided for the December 11 Board meeting.

Dave Taylor did prepare a memorandum outlining a request for waiver or modification of fees from Palisades School District for an upcoming zoning hearing related to approval of the Springfield Elementary School's lighted sign which is already in place. The District was not aware there was an ordinance covering signs prior to purchasing and installing the sign. Palisades is requesting that the flat application fee be waived and instead, the school district would pay for expenses related to the hearing. Dave Taylor replied to the School District in a letter dated November 13 that their application was incomplete because a payment was not included with the application. Until a decision is made by the Board, this application will not be considered as accepted. Rich feels it is best that the fee either be waived or we charge the application fee—he does not feel we can bill the District for actual costs. Terry Clemons agreed with Rich Schilling.

Rob Zisko asked if there was any further information on the nursery sign in Springtown and was advised by Rich he had no additional information, although he will ensure that Walt Dearden is following up on that issue.

Rod Wieder **moved** that the application fee and escrow be waived for the Springtown Elementary School zoning hearing. Chuck Halderman **seconded**. Voting **Yes**: Jim Brownlow, Chuck Halderman, Rod Wieder, Rob Zisko. **Abstaining**: Karen Bedics.

Chief Laudenslager presented the **Police Report**. There were 78 calls for service in October. Five of the incidents were traffic accidents involving 8 vehicles with 7 injuries. Property loss was \$100 with no recovery.

Prior to this meeting, Rich Schilling asked Chief Laudenslager to assess Police Department needs in anticipation of covering some of them in the 2007 budget. Chief Laudenslager provided information to the Supervisors listing Uniform & Equipment needs of the department, some associated with two additional officers being proposed in the 2008 budget. From these lists, Chief Laudenslager was suggesting items which are not size-specific (totaling \$2,300) to be purchased in 2007. All items on the Equipment list (totaling \$18,454.63) can be purchased in 2007. These issues will be discussed later under Item 5 of New Business.

Chief Laudenslager noted that Officer McDonald attended a two-day training session in Harrisburg dealing with preparedness for school violence. He also notified the Board that a township resident had given a \$25,000 donation to the police department to be used as needed in the police department. Rich Schilling indicated that a proposal will be given later in this meeting to use this gift toward the purchase of a new police car. The gift would cover about 96% of the purchase price. Jim Brownlow **moved** that a thank-you letter be sent to the donor, indicating how the gift will be used. Rod Wieder **seconded**; the motion **passed** unanimously.

Township Manager's Report – On October 26, Rich Schilling met with Bobb Carson, Terry Clemons and a representative from Rettew to finalize the fee structure and duties to be performed by Rettew, the company selected to serve as SEO for the township. On November 1, Rich attended a workshop on document management which covered converting paper archives to computerized files. A large portion of Rich's time has involved acting as Zoning Officer prior to Dave Taylor's full-time employment. A good deal of his time over the past month was involved with working with the Secretary/Treasurer and Department Heads to finalize the 2008 budget.

Solicitor's Report – Terry Clemons advised that a number of "fine tuning" amendments to the recently enacted Zoning Ordinance were being considered. At this time, a draft ordinance is being presented to the Board to authorize for advertising. Other amendments will be considered in the future. The current ordinance pertains to providing additional options for cluster housing development in the Agricultural District and making the extraction of minerals in the AD an accessory farm business use, and further, to revise Section 508 pertaining to environmental protection standards. Terry added that the Springfield Township and Bucks County Planning Commissions have already been provided with a copy of the proposed ordinance. He is suggesting that after advertising, a public hearing be held on the ordinance at the December 11 Board meeting, at which time the ordinance can be adopted. Karen Bedics **moved** to authorize advertising of the proposed ordinance and establish that a public hearing be held on December 11 for possible adoption of the ordinance. Chuck Halderman **seconded**; the motion **passed** unanimously.

Jim Brownlow noted that consideration of the 2008 budget was being moved from *Old Business* to Item 6 of *New Business*.

Public Comments on Agenda Items – None

Public Hearings

1. To Authorize and direct the incurring of electoral debt through the issuance of a series of general obligation bonds of the Township of Springfield, Bucks County - L. Gordon Walker, Managing Director of Public Financial Management, Inc., and financial advisor to the Open Space Committee and the Board for the open space bond issue, presented details of the \$5,000,000 bond issue approved by voter referendum last year. The bond was sold through an internet auction earlier today, with five firms participating in the bidding and submitting a total of 24 bids. The winning bidder was Mellon Bank, with an interest rate of 4.3321% and a yearly payment ranging for \$321,800 in 2008 to a high of \$331,112.50 in 2029. Money to pay the debt will come from the current earned income tax dedicated to open space preservation.

Mellon Bank selected Financial Security Assurance (FSA) as their insurance company, which resulted in a AAA rating for the Township on the bond issue. Springfield Township itself received an “A” rating from Standard & Poor on the bond issue. This is a very good rating, in that only three or four townships in Bucks County have AA ratings.

Jim Brownlow questioned what “overlapping debt” means. Mr. Walker explained that is the Springfield portion of Palisades School District and Bucks County debt. Jim’s second question had to do with the extent to which the insurance company selected was involved with the sub-prime mortgage issue and how this would affect their AAA rating. Mr. Walker stated that FSA ratings were secure, according to a recent listing utilized by his company. This was true because they didn’t have any sub-prime loans. The Township should be able to invest the bond funds at a rate higher than the bond interest rate, thus gaining additional money from interest earned.

On behalf of the Township and the Board, Jim Brownlow thanked Mr. Walker for his help in bringing this issue to fruition.

Ordinance 141, authorizing the issuance of a bond in the principal amount of \$5,000,000 for use in extension of the Open Space Program and awarding the bond to Mellon Financial Market, was presented to the public for discussion. Chuck Malinchak, reporter from The Morning Call, asked how many years the loan was for and what the yearly interest rates would be. He was presented with a copy of the printout being reviewed by the Board which contains the requested information. Rob Zisko pointed out that the electorate authorized this loan in November 2006. Rob added that the timing was excellent, in that the loan would be paid using existing taxes, and the funds would be available at the same time as Bucks County was authorized to borrow \$87,000,000 for Open Space Preservation. Springfield Township should be able to use our money to secure some of the newly authorized Bucks County funds. Another issue that makes the timing good is that current interest rates are close to 40-year lows and the housing market is not good right now, so it is a good time to preserve open space. Rich Schilling added that this debt was calculated to be repaid on the most conservative basis possible. Basically, the EIT was calculated to remain stagnant, with no growth during the next 25 years, while in reality, it is likely that EIT will increase up to 10% per year, which will result in even more funds being available. Rob Zisko **moved** to adopt Ordinance 141 to authorize and direct electoral debt as discussed. Rod Wieder **seconded**; the motion **passed** unanimously.

2. Ordinance authorizing the issuance of and awarding of \$150,000 principal amount general obligation note to Kansas State Bank for borrowing by the Springtown Fire Company to purchase a new aerial fire truck.

Although this ordinance was advertised August 30, 2007, it needs to be advertised again because the initial document identified an incorrect issuer of the note (Kansas State Bank is the correct note issuer). Rob Zisko **moved** to repeal the prior ordinance and instead, adopt Ordinance 142. Rod Wieder **seconded**; the motion **passed** unanimously.

Old Business

1. Community Day Wrap-up Report - Rose Strong, Chairperson of the Community Day Committee, presented a report to each supervisor and highlighted it verbally. The first event was a resounding success, due in large part to the support and help of each committee member, township staff, family and friends. Each member of the committee would like to be reappointed in January; they will be submitting letters to this effect.

There were serious challenges working with the contact person from Silver Creek Athletic Association. Although the facility provides exactly what is needed to have such an event, it was often difficult for the committee to get things accomplished. Other locations are being investigated for the next event, but a meeting is also planned with several Silver Creek board members, Rose Strong and Karen Bedics to see if details can be worked out so that a contract can be negotiated that would be satisfactory for both parties.

Rose noted that the Township had authorized up to \$4,500 for the event. \$2,160 was received from business sponsorships and booth fees. Expenses were \$5,826.56; thus, \$833.44 of the funds allotted by the Township was not used. Rose hopes to increase all types of advertising for the next event. She asked if the limitation of signs being up only two weeks before the event could be waived for the next event, since this is a township-wide event.

Rose hopes that the Board will authorize \$6,000 for the 2008 Community Day. Although most of the feedback was very positive, she did hear from vendors that the vendor fee was higher than other Community Day events. She stated this is because we cannot have the event on Township property as most other townships do; therefore, we have to pay a fee to the host facility. The Committee is concerned that unless the fee for vendors is lowered, vendors will be lost. They want to subsidize lowering the rental charge to vendors by increased funds from the township.

If Community Day is to be an annual event, Rose suggested that the township purchase one or two frame tents. Besides amusements, tent rentals (\$655) were the highest costs incurred. She also wants to purchase a banner for the Zion Hill area and place signs along Route 309 so that those areas of the township are informed about and feel more involved in the activity. A definite cut off date will be set next year for booth rental. This year's printed program was put together beautifully during the 36 hours prior to the event by Laila Mednis, but it is unfair to put her under that kind of pressure. Rose made several recommendations on behalf of the committee:

- Add additional members to the committee. Originally, 5 – 7 members were authorized. However, there were only four active members to handle the workload. More help is needed.
- Establish bylaws for the committee. There were some problems with attendance, participation and follow through on assigned tasks. With no bylaws, it was difficult to address these issues.
- More supervisors were encouraged to attend the meetings and be involved in the event next year.

Chuck Halderman indicated that Paul Miller, Rod & Gun Club, would host the Community Day event for free. The Committee will check this out, although there are some logistical problems with using that site for the event.

Jim Brownlow thanked Rose and the committee for the excellent job they did in planning this event.

2. Sewage Enforcement Fee Schedule – Rich Schilling stated that although the Board had appointed Rettew to be their sewage enforcement overseer, the fee schedule which was part of Rettew's RFP was never adopted. Karen Bedics **moved** to adopt the fees as presented by Rettew in their RFP, to apply only to subdivisions of 5 or more lots. Chuck Halderman **seconded**; the motion **passed** unanimously.

New Business

1. Moore Farm – Agricultural Security Application – Terry Clemons, township solicitor, suggested that current policy regarding inclusion of properties into the Ag Security District is that a group of applications be submitted at the same time because of the legal regulations involved and the attendant costs. There are several applications that haven't come in yet, and Terry suggested that action on the Moore property be deferred until January 2008. Rob Zisko indicated that this applicant can still apply to the Bucks County Farmland Preservation Program and be included in the Ag Security District at a later date. Jim Brownlow **moved** to table further action on this request until the January 2008 Board meeting. Rob Zisko **seconded**; the motion **passed** unanimously.

2. Draft of updated Local Service Tax Ordinance – Terry Clemons stated that legislation was passed recently which changed the name of this tax from Emergency Services Tax (EMS) to Local Service Tax. Other facets of the tax law were also changed, including requiring employers to collect the annual \$52 tax at a rate of \$1 per week. These changes require Springfield Township to revise and advertise a new ordinance. The Ordinance needs to be adopted at the December 11 Board meeting. Rob Zisko **moved** to authorize the solicitor to advertise the new Local Service Tax Ordinance. Karen Bedics **seconded**; the motion **passed** unanimously.

3. Springtown Fire Department Request for Township Services – Rich Schilling stated that the Springtown Fire Department requested that the Township Road Department fill in the cracks in the parking lot of the Fire Company. The Fire Company will pay for the materials used and the request is for the Road Department to provide the labor. The job will take three men approximately one day to complete. Rob Zisko **moved** to authorize the Road Department to provide the labor to fix the cracks in the Fire Department parking lot with the Fire Company paying for the materials. Rod Wieder **seconded**; the motion **passed** unanimously.

4. Road Salt Bid Awards – Rich Schilling presented the results of the salt bid. Two bids were received, with only one bid which qualified. After consultation with Bob Wynn, township engineer, Rich recommended that the bid be

awarded to International Salt Company, LLC, who bid \$64.83 a ton, for a total bid amount of \$32,415. The other bid was from Eastern Salt Company, Inc., with a bid amount of \$79.90 a ton for a total of \$39,950.00. However, the bond required as part of the bid was not supplied by Eastern Salt Company. Rod Wieder **moved** to award the salt bid to International Salt Company, LLC. Rob Zisko **seconded**. Rich indicated that the cost of last year's salt was between \$57 and \$58 a ton. The increase this year is due in part to the increased fuel cost for delivering the salt. Jim called for the question. The motion **passed** unanimously.

Terry Clemons left the meeting at this time.

5. Equipment purchases for the Police Department & Road Department – Because the 2008 budget will be tight with the proposed addition of two full-time police officers, Rich suggested that the Road and Police Departments order and pay for whatever equipment is needed in 2007, because there is money available in the 2007 budget.

Road Department Equipment Needs – A snow plow is needed to replace a very old plow which would be retired for use as a back up. A bid was submitted by E. M. Kutz in the amount of \$7,895 under the state contract. A second quote for \$3,959.10 was received from Ringo Hill Equipment Co. for a trailer to haul equipment weighing up to 10,000 pounds. Currently, if equipment is needed in the Zion Hill area, it would need to be driven there, which is not practical. Rob Zisko **moved** to authorize the Road Department to purchase the snow plow and the trailer from the 2007 budget. Rod Wieder **seconded**; the motion **passed** unanimously. Bob Bell asked what equipment would be hauled that weighs under 10,000 pounds. Rich Schilling indicated he would provide a list of equipment under 10,000 pounds for Bob Bell.

Police Department Equipment Needs – Chief Laudenslager presented the equipment/vehicle needs that he would like to purchase from the 2007 budget. An additional police car is needed, and Chief Laudenslager feels that a 2008 Dodge Durango SUV would best suit the township's needs. A state bid price of \$26,347 for the vehicle with a number of options was obtained from Warnock. In anticipation of hiring two additional full-time officers, a review was conducted of uniform and equipment needs that were not size-specific that could be ordered during 2007. \$2,300 of uniform needs were identified, which are included within the listing of the listing provided labeled *Uniform Equipment Needs of STPD*. A separate listing for \$18,454.63 identifying *Equipment Needs of STPD* was also provided to the supervisors. Items on this list would be for the new vehicle and also to enhance the equipment in the three police vehicles currently used, and all can be purchased in 2007. Also Included on this list is a speed trailer (maximum cost \$5,600) similar to the one recently loaned to the Township. Chief Laudenslager provided a letter dated November 13 requesting additional vehicle equipment needs. Rich Schilling wants to review these items with Chief Laudenslager prior to purchasing to ensure that all legal requirements are followed. The offer to be reviewed includes \$4,088 in free lighting for the new police vehicle, with an additional \$6,986 of equipment charges to be paid for by the township out of the 2007 budget. The "free" wequipment is provided with the understanding that the donor would "show" the new police vehicle for one weekend at a show in Atlantic City in June 2008.

Rob Zisko **moved** to authorize the purchase of the 2008 Dodge Durango and various related vehicle equipment at a cost not to exceed \$34,000 (including the \$25,000 gift received being used towards the vehicle purchase) providing that Rich Schilling verifies that conditions of the 2nd Class Township Code are met. Rod Wieder **seconded**; the motion **passed** unanimously.

Rob Zisko **moved** that the police chief and township manager be authorized to work together to purchase the uniform and other equipment needs as presented at a maximum cost of \$21,000. Rod Wieder **seconded**; the motion **passed** unanimously

Recess – 10 minutes (9:35 – 9:45 p.m.)

6. 2008 Budget – Rich Schilling is requesting that the Board authorize advertisement of the budget for public review for 20 days, and for adoption at the December 11 meeting. The budget can be amended on December 11 up to a maximum 10% increase in total or a maximum increase of 25% in any budget category. There is no limit as to

how much the budget can be cut. Jim Brownlow noted that if the budget is cut too much at this meeting, there will be little room to make adjustments on December 11 when it is adopted.

Rich Schilling noted these areas in the draft budget.

- ▶ \$95,000 from the General Fund Reserve has been moved into the 2008 budget (listed in a new budget category—391.03) to offset some of the projected costs for beginning the revision of the township's Act 537 Plan. The entire process will cost approximately \$190,000, of which half can be recouped from DEP when the project is completed.
- ▶ Bob Wynn is reviewing the township fee schedule to permit additional funds to go to the township for administration of escrow accounts and processing subdivisions. Sandy Everitt is suggesting that subdivision application fees be retained by the township in this budget (category 361.31). Permit costs (category 361.30) are also being reviewed, some of which have not increased in 15 years.
- ▶ Auditing for the township will be assumed by a CPA rather than by the elected auditors in 2008, which increased that budget category from \$3,000 to approximately \$9,000 for the first year.
- ▶ The police budget for 2008 is less than the 2007 budgeted amount, even with the addition of two full-time police officers. This is due in part to the authorization given by the Board at this meeting to purchase the police vehicle and various car and uniform equipment from the 2007 budget.
- ▶ Although health benefits will go up 21% in the 2008 budget, the costs are still dramatically lower than if the township was under a Blue Cross plan—Blue Cross/Shield premiums have doubled from 2007 to 2008. Factored into the various budget categories under the "Hospitalization" category is a new "pool" of \$600 for a family, \$450 for an employee/spouse and/or an employee and one child, and \$300 for an employee. The employee will submit receipts for co-pays, etc., and be reimbursed up to the amount of the pool established for them. If the funds are not needed, they will remain in the pool.

Jim Brownlow brought up for discussion the UBREMS contribution amount of \$60,000 allocated again in the 2008 budget. UBREMS has requested release of the \$60,000 budgeted in 2007 for them. In addition, they have requested that \$60,000 be budgeted again for them in 2008. The cost to the township to procure and set up the new UBREMS modular home was approximately \$28,000. The current year's allotment to UBREMS has been held pending receipt of an auditor's report and a budget from UBREMS. The budget was sent in from UBREMS through the 3rd quarter of 2007, but no representative was at the meeting to answer a number of questions that the Board had regarding the budget. For that reason, and until an auditor's report is received, none of the \$60,000 will be released to UBREMS.

Rich will contact Gary Pearson about 1) 3rd quarter budget comparison, 2) proposed 2008 budget amount, 3) providing a copy of the auditor's report for 2006, and 4) either Gary or a representative of UBREMS should attend the November 27 Board meeting prepared to discuss the items listed.

On page 9, budget item 430.70, Jim Brownlow questioned where the funds for the dump truck and the roller for the road department would come from. Rich indicated that only \$25,639.51 is budgeted. He suggested that the \$20,000 additional funds needed be taken from the Highway Capital Improvement Fund upon recommendation from the Board. It was the consensus of the Board that the funds in the Highway Capital Improvement Fund be retained for street improvements and to make road repairs where needed. They suggested instead that the \$20,000 be transferred from the General Reserve Fund into the regular 2008 budget.

Rich Schilling noted that he plans during 2008 to produce a plan for capital improvements to outline how the reserve funds should be utilized.

Karen Bedics questioned why the Historic Commission income budget (budget category 367.00) was so low. Sandy Everitt, Treasurer, indicated that the Historic Commission is not producing any new tiles in 2008. The only income projected is for the sale of remaining tiles. Karen questioned why the phone bill (budget category 406.321) was so high. Sandy indicated she had called AT&T about the escalating phone bills. They were able to put the Township on a different plan which will save 50% on long distance phone charges. Rich added that we will be contacting Verizon for a quote for comparable phone service. She also questioned why *Building Small Tools & Equipment* (budget category 409.26) had doubled over the anticipated budget figure. Rich and Sandy noted that a new, steel

door was purchased for the police foyer, and both Rich Pursell and Rich Schilling buy needed equipment from this account. A number of new items (step stool for meeting room, shelf material for copier closet, etc.) were purchased this year which were not anticipated. On pages 6 and 7, Karen questioned whether police computer costs were finished. She was advised that computer upgrading is a perpetual need because of new technology. Chuck feels that computers should be upgraded every two years and copiers should be upgraded every three years. It was also noted that Debbie Godshall's time will be split between zoning and planning (30 hours) the police department (10 hours).

Sandy pointed out that there will be a shortage of approximately \$3,962 in the sewer account to pay off the balance of the sewer loan in 2008. The funds will eventually come in from liens on homes where public sewer service was provided, but most of the lien holders are older residents who cannot afford to pay the loan off until the home is sold. The Board may need to authorize a loan to cover this amount to be reimbursed when this revenue comes in at a later date.

Jim Brownlow **moved** to authorize that the preliminary 2008 budget be advertised for adoption at the December 11, 2007, meeting, including the one change increasing budget category 430.70 *Capital Purchases* by \$20,000 to be transferred from the General Reserve Fund for use to purchase a new dump truck and roller. Karen Bedics **seconded**; the motion **passed** unanimously. Jim Brownlow thanked the township staff for their work in preparing the budget.

Correspondence

Jim Brownlow noted that a number of correspondence items had been received (listed on the agenda) and copies were distributed to the Supervisors.

Public Comments

Rose Strong questioned whether there was a formaldehyde problem associated with the trailer purchased for UBREMS. Rich Schilling noted that the township had purchased a mobile home, not a trailer. The formaldehyde problem is associated only with FEMA trailers.

Pete Lamana thanked the residents of Springfield Township for re-electing Rob Zisko and electing Barbara Lindtner as supervisors.

Williard Weirbach thanked a number of individuals who assisted him with electrical and other needs associated with Community Day. Specifically, he mentioned his wife's brother, Mr. Frederick; Gary Frederick (a nephew); Ray Gross (for straw donated); and Dave Bartholomew (for assistance with electric at Silver Creek). Wilbur was asked to provide the addresses of these individuals so that certificates of appreciation can be mailed to them.

Supervisors Comments

Karen Bedics suggested that the township look into having an updated township directory/map produced. The last one was done in 1995. This can be produced for a minimal cost to the township by obtaining sponsors from the township. Rich Schilling was given a copy of the Hilltown Township directory/map and a letter from the company that produced it to obtain information on having a directory/map produced for Springfield Township.

Referring to information she received from NOVA, Karen suggested that we provide information to senior citizens via newsletter or bulletin board to alert them about potential fraud aimed at senior citizens. She also suggested we may want to consider an educational program at some time in the future about this issue, and suggested we contact Stephen Doncevic, a township resident interested in senior citizens, regarding this. Jim Brownlow thought a newsletter article about this would be the best venue for reaching senior citizens. Rose Strong was given information for a future newsletter. Karen also requested that Rich Schilling reproduce the brochure from NOVA and make them available at the township building.

Karen received information about the Emergency Medical Services when she attended the Bucks County Township Officials Dinner recently. She provided copies of that information to the Supervisors and to Rich Schilling for review in preparation for future decision making about EMS funding.

Karen Bedics **moved** that Cindy McCurdy be appointed to take minutes at the Ag Preservation meetings. Chuck Halderman **seconded**; the motion **passed** unanimously. Rob Zisko noted that these meetings are generally held during the day and he isn't sure if Cindy is free during the day. Rich Schilling will contact Cindy about details related to her appointment.

Finally, Karen asked the Board to request that the EAC look into opening a recycling center at the township building in 2008 to promote recycling. She also feels that we should institute an educational program. She noted that when the township has over 5,000 residents, as is expected in the 2010 census, we will be required to recycle. Rich Schilling and Karen have discussed that it would be good to be proactive in establishing a recycling program before it is mandated, because grant money is available to establish recycling centers. If we wait to set up recycling until after the census mandates it, we will be in competition with others who also need to establish recycling in their townships. Rich will advise the EAC that the Board has requested them to look into this issue in 2008.

Adjournment

At 10:40 p.m., Jim Brownlow **moved** to adjourn the meeting. Rob Zisko **seconded**; the motion **passed** unanimously.

Respectfully submitted,

Sandra L. Everitt
Secretary/Treasurer

Next meetings: November 27, 2007

Approved: