

Springfield Township, Bucks County

2320 Township Road ▪ Quakertown, PA 18951 ▪ 610-346-6700 ▪ www.springfieldbucks.org

**Board of Supervisors
Reorganization Meeting**

MINUTES

January 4, 2010

Jim Brownlow, Chairman, called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance.

Debbie Godshall, Notary Public, administered the oath of office for re-elected Jim Brownlow (Supervisor) and Irene Elinich (tax collector).

Supervisors Present: Karen Bedics, Jim Brownlow, Barbara Lindtner and Rob Zisko. Volker Oakey participated the meeting via phone conference.

Also present: Sandy Everitt, Secretary/Treasurer and Rich Schilling, Township Manager.

Organization

Barbara Lindtner **moved** to appoint Jim Brownlow as temporary chairman. Rob Zisko **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** to appoint Sandy Everitt as Secretary/Treasurer at an annual salary of \$48,544.60. Barbara Lindtner **seconded**; the motion **passed** unanimously.

Barbara Lindtner **moved** to appoint Jim Brownlow as Chairman. Rob Zisko **seconded**; the motion **passed** unanimously.

Volker Oakey **moved** to appoint Barbara Lindtner as Vice Chairman. Karen Bedics **seconded**; the motion **passed** unanimously.

Administrative

Rob Zisko **moved** and Barbara Lindtner **seconded** to adopt the following:

1. Board of Supervisors meetings will be held at 7:30 p.m. on the 2nd and 4th Tuesdays each month
2. Bonding the Treasurer for \$1,000,000.00
3. 2010 Policy for Non-Uniformed Employees
4. Mileage reimbursement in accordance with the IRS standard
5. Planning Commission members compensation at \$25 per meeting
6. Zoning Hearing Board compensation at \$35 per meeting
7. QNB and/or PLGIT as depository for township funds
8. The treasurer is authorized to pay routine bills prior to Supervisors meetings
9. The township engineer may authorize the treasurer to release escrowed funds

The motion **passed** unanimously.

Appointments

Karen Bedics **moved** and Barbara Lindtner **seconded** to appoint the following:

1. Richard Schilling as Township Manager at an annual salary of \$82,000
2. Richard Schilling, Township Manager, as Pension Plan Administrator
3. Richard Pursell as Road Foreman at \$26.52 an hour
4. Richard Schilling as Zoning Offer at an annual salary of \$20,000
5. Debra Godshall as Administrative Assistant & Assistant Zoning Officer at 14.62 per hour
6. Heather DiSario as Recording Secretary for the Planning Commission at \$17.00 per hour
7. CodeMaster Inspection Services for Building Code Enforcement (Building Inspection)
8. Mark Laudenslager as Police Chief at an annual salary of \$78,018 (includes longevity & education bonuses)
9. Police officers Michael McDonald (28.45/hour), Ronald Jacoby (\$28.45/hour), and Jules Seuplveda (\$25.00/hour);
10. Road Department workers John Hoferica (\$21.17/hour), Charles Rodenbach (18.36/hour), and James Stevens (\$18.36/hour);

11. Maintenance/Cleaning Person at up to \$7,000 per year (Township Manager authorized to fill position as needed)
 12. Clemons, Richter, Walsh & Reiss as township solicitor at \$135 an hour
 13. C. Robert Wynn Associates as township engineer at rates listed on January 1, 2010, Schedule of Per Diem Fees;
 14. Hutchinson, Gillahan & Freeh, PC, as CPA firm to audit township funds at a base fee for 2010 of \$6,000 for township accounts, \$2,000 for audit of pension plans and \$85/hour for additional services;
 15. Sandy Everitt, Mark Laudenslager and Rich Pursell as the Pension Committee;
 16. Rettew as Sewage Facilities Consultant at the same fee schedule as 2009, listed in their letter of January 1, 2009;
 17. Stephen P. Imms, Jr., as Zoning Hearing Board solicitor at \$115.00 per hour.
- The motion **passed** unanimously.

Vacancies

Rob Zisko **moved** to appoint and/or reappoint the following individuals to various township committees/commissions/Boards; Barbara Linter **seconded** the motion:

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|---|---|
| 1. Planning Commission: | Scott Douglas – 4-year term expiring 2013 |
| 2. Zoning Hearing Board Regular Member: | Alex Bodian – 3-year term expiring 2012 |
| 3. Historic Commission: | Catherine Marek – 5-year term expiring 2014 |
| 4. Environmental Advisory Council: | Scott Douglas – 3-year term expiring 2012 |
| 5. | Hans Reimann – 3-year term expiring 2012 |
| 5. Open Space Committee: | Jeff Lindtner – 3-year term expiring 2012 |
| | Hans Reimann – 3-year term expiring 2012 |
| | Rob Zisko – Board Liaison |

(The Board accepted Robert Cressman’s resignation from the Open Space Committee effective December 31, 2009. His term would have expired 2010.)

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| 6. Emergency Management Coordinator: | Michael Guarino – 1-year term |
| 7. Emergency Management Deputy Coordinator: | Edward Ziegler – 1-year term |
| 8. Springtown Water Authority: | Richard Cernok – 5-year term expiring 2014 |
| | John Hershey – 5-year term expiring 2014 |
| 9. Community Day Committee (1-year terms): | Cheryl Gawronski, Mike Gawronski, Joanne Graziano,
Nancy Kemmerer , Rose Strong, Delores Weierbach and
Willard Weierbach |
| 10. Springtown Farmers Market Advisory
Advisory Board (1-year terms): | Laurie Gardiner, Terry Long and Maria Tallarico |

Rob Zisko **moved** to appoint Rod Wieder to a 1-year term on the Vacancy Board; Barbara Lindtner **seconded**. Voting **Yes**: Jim Brownlow, Barbara Lindtner, Volker Oakey and Rob Zisko. Voting **No**: Karen Bedics. The motion **passed**.

Resolutions for 2010 Taxes

Barbara Lindtner **moved** to adopt Resolution 2010-001 setting the tax rates for 2010. Rob Zisko **seconded**; the motion **passed** unanimously. The township tax rates for 2010 are:

Real Estate Tax	3.5 mills
Earned Income Tax	½ of 1%
Earned Income Tax for Open Space Preservation	¼ of 1%
Real Estate Transfer Tax	½ of 1%
Street Light Tax	Dist. 1 – Springtown \$0.386/front footage Dist. 2 – Trolley Bridge Circle - \$124.86/parcel Dist. 3 – Rowland Lane - \$81.59/parcel Dist. 4 – Sonny Lane - \$43.39/parcel Dist. 5 – Spring Hill (Woodbyne) - \$23.82/parcel
Amusement Tax	5%
Local Services Tax	\$52/year in accordance with Ordinance 145

Karen Bedics **moved** to adopt Resolution 2010-002 setting Team Capital Bank as the depository for township taxes. Barbara Lindtner **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** that Barbara Lindtner be appointed as the Board's delegate to the PSATS State Convention. Rob Zisko **seconded**; the motion **passed** unanimously.

Public Comment

Williard and Delores Weierbach commended the Board for their efforts not to raise taxes and for the good job they are doing as supervisors.

Adjournment

At 8:05 p.m., Rob Zisko **moved** to adjourn the meeting. Karen Bedics **seconded**; the motion **passed** unanimously.

Respectfully submitted,

Sandy Everitt
Secretary/Treasurer

Next meeting: January 12, 2010
Approved: January 12, 2010