

## Board of Supervisors

### Reorganization Meeting Minutes

January 3, 2011

Barbara Lindtner called the meeting to order at 7:30 p.m. and opened with the Pledge of Allegiance. An executive session was held prior to the meeting to discuss real estate matters.

Debbie Godshall, Notary Public, administered the oath of office for David Long, appointed to fill Jim Brownlow's term until the next municipal election.

**Supervisors Present:** Karen Bedics, Barbara Lindtner, David Long, Volker Oakey and Rob Zisko.

**Also present:** Sandy Everitt, Secretary/Treasurer and Rich Schilling, Township Manager/Zoning Officer

### Organization

Rob Zisko **moved** to appoint Volker Oakey as temporary chairman. Karen Bedics **seconded**; . The motion **passed** unanimously.

Barbara Lindtner **moved** to appoint Sandy Everitt as township secretary/treasurer. Rob Zisko **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** to appoint Rob Zisko as chairman of the Board. There being no second, the motion **died**.

Volker Oakey **moved** to appoint Barbara Lindtner as chairman. Karen Bedics **seconded**; the motion **passed** unanimously.

Rob Zisko **moved** to appoint Volker Oakey as vice chairman. Barbara Lindtner **seconded**; the motion **passed** unanimously.

### Administrative

Rob Zisko **moved** to hold regular Board meetings the fourth Tuesday of each month at 7:30 p.m. with work sessions to be held on the second Tuesday on an 'as needed' basis. Karen Bedics **seconded**; the motion **passed** unanimously. The first 2011 meeting will be held on January 25.

Karen Bedics **moved** to bond the treasurer for \$1,000,000. Volker Oakey **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** to adopt the *2011 Non-Uniform Employee Policy* (with no changes made from the 2010 policy). Dave Long **seconded**; the motion **passed** unanimously.

Volker Oakey **moved** to adopt mileage reimbursement in accordance with the IRS standard (currently .51/mile). Rob Zisko **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** to approve the following agenda items:

- e. Planning Commission members' compensation at \$25 per meeting;
- f. Zoning Hearing Board compensation at \$35 per meeting;
- g. QNB and/or PLGIT as depositories for township funds;
- h. The treasurer is authorized to pay routine bills prior to Supervisors meetings; and the township engineer is permitted to authorize release of subdivision escrow funds when appropriate.

Rob Zisko **seconded**; the motion **passed** unanimously.

### Appointments

Rob Zisko **moved** and Karen Bedics **seconded** the appointment of the following:

- a. Richard Schilling as Township Manager at an annual salary of \$82,000;
- b. Richard Schilling as Pension Plan Administrator;
- c. Richard Pursell as Road Foreman at \$26.52 an hour;
- d. Richard Schilling as Zoning Officer at an annual salary of \$20,000;
- e. Code Master Inspection Services for Building Code enforcement (building inspections);
- f. Debra Godshall as Zoning/Planning/Administration Assistant at \$14.62 per hour and Heather DiSario as Planning Commission Recording Secretary at \$17.00 per hour;
- g. Mark Laudenslager as Police Chief at an annual salary of \$75,218;
- h. Mike McDonald, Ronald Jacoby and Jules Sepulveda as police officers at \$29.16 an hour;
- i. Road department workers John Hoferica (\$21.17/hour); James Stevens (\$18.36/hour); Maintenance worker (cleaning) up to \$7,000/year;
- j. Clemons, Richter & Reiss PC, as township solicitor at \$135/hour;
- k. C. Robert Wynn Associates as township engineer at the rates listed on the January 2011 Schedule of Per Diem fees;
- l. Hutchinson, Gillahan & Freeh, PC, as the CPA firm to audit township funds at a base fee for 2011 of \$6,000 for township accounts, \$2,000 for audit of pension plans and \$85/hour for additional services;
- m. Sandy Everitt, Mark Laudenslager and Rich Pursell as the Pension Committee;
- n. Rettew as Sewage Facilities Consultant at the same fee schedule as on the 2009 fee schedule;
- o. Stephen P. Immes, Jr., as Zoning Hearing Board solicitor at \$115/hour.

The motion **passed** unanimously.

#### Vacancies

Rob Zisko **moved** to reappoint John Chilton and Curtis Reiss to four-year terms (ending 12/31/14) on the **Planning Commission**. Volker Oakey **seconded**; the motion **passed** unanimously.

Karen Bedics **moved** to reappoint Pat Hagerty to the **Zoning Hearing Board**. Rob Zisko **seconded**; the motion **passed** unanimously. There are two alternate positions open that will be advertised with other committee openings.

Rob Zisko **moved** to reappoint Karen Freeh and Rose Strong to five-year terms on the **Historic Commission**, expiring on 12/31/15. Volker Oakey **seconded**; the motion **passed** unanimously.

Rob Zisko **moved** to reappoint Rod Wieder to a one-year term on the **Vacancy Board**. Dave Long **seconded**; the motion **passed** unanimously.

Both Cindy McCurdy's and Bill Boyle's terms expired on the **Environmental Advisory Council** and they did not submit letters requesting reappointment. Rich Schilling will include these openings in the advertisement for committee members.

Rob Zisko **moved** to reappoint Cindy McCurdy, James Nilsen and Peter Sleeman to three-year terms on the **Open Space Committee**, expiring 12/31/13, as well as appointing Dave Long to be the Board Liaison (replacing Rob Zisko). Volker Oakey **seconded**. A letter of resignation was received from Robert Morris (effective 12/31/10) whose term does not expire until 2011. Kristy Aller also resigned from the Open Space Committee earlier, with her term expiring 12/31/11. The Board accepted Robert Morris's letter of resignation but will not fill either of the two open positions, as they felt that a seven-member Open Space Committee would be adequate at this time. The motion **passed** unanimously.

Karen Bedics **moved** to reappoint Michael Guarino as **Emergency Management Coordinator** and Edward Ziegler as Emergency Management Deputy Coordinator. Barbara Lindtner **seconded**; the motion **passed** unanimously.

There are currently no volunteers to fill the 5-year opening on the **Springtown Water Authority Board**. This opening will be included in the committee openings advertisement.

Rob Zisko **moved** to reappoint Rose Strong, Joanne Graziano, Nancy Kemmerer, Willard and Dolores Weierbach, and Mike and Cheryl Gawronski to the **Community Day Committee** for one-year terms (expiring 12/31/11). Barbara Lindtner **seconded**; the motion **passed** unanimously.

Because of the uncertainty at this point about the continuation of the Farm Market in its present format, Karen Bedics **moved** not to reappoint members to the **Farm Market Advisory Board** at this time. Dave Long **seconded**; the motion **passed** unanimously.

### Resolution for 2011 Taxes

Rob Zisko **moved** to adopt Resolution 2011-001 setting the 2011 tax rates. Volker Oakey **seconded**; the motion **passed** unanimously. The township tax rates for 2011 are:

Real Estate Tax -	3.5 mills
Street Light Tax	Dist. 1 - Springtown - \$0.386/front footage
	Dist. 2 - Trolley Bridge Circle - \$124.86/parcel
	Dist. 3 - Rowland Lane - \$86.69/parcel
	Dist. 4 - Sonny Lane - \$43.39/parcel
	Dist. 5 - Spring Hill (Woodbyne) - \$23.82/parcel
Earned Income Tax -	1/2 of 1%
Earned Income Tax:	
Open Space Preservation -	1/4 of 1%
Real Estate Transfer Tax -	1/2 of 1%
Amusement Tax -	5%
Local Services Tax -	\$52/year in accordance with Ordinance #145

Barbara Lindtner **moved** to adopt Resolution 2011-002 designating Team Capital Bank as the depository for Springfield Township's real estate taxes. Volker Oakey **seconded**; the motion **passed** unanimously.

Barbara Lindtner **moved** to appoint David Long as the Board's voting delegate to the PSATS State Convention in April 2011. Karen Bedics **seconded**; the motion **passed** unanimously.

Barbara Lindtner **moved** to authorize the Township Manager to advertise for the open committee positions discussed tonight: two Zoning Hearing Board alternates, two EAC members and one member for the Springtown Water Authority Board. There is also an opening for an auditor, as Lisa Burland recently resigned because of a possible conflict of interest. Rob Zisko **seconded**; the motion **passed** unanimously.

### Public Comments

**Ken Simmons** thanked the Board for conducting an interesting and informative meeting.

### Supervisors Comments

The Board unanimously welcomed Dave Long.

Rob Zisko commented that he would like to see the Board alternate chairmen from year to year, as was the practice when he first came on the Board.

### Adjournment

At 8:00 p.m., Rob Zisko **moved** to adjourn the meeting. Karen Bedics **seconded**; the motion **passed** unanimously.

Respectfully submitted,

Sandra L. Everitt  
Township Secretary/Treasurer

Next meeting: January 25, 2011  
Approved: January 25, 2011